



DOA-FM-059B Summary Vehicle Request

AFC's Name:

Agency's Name:

Date:

Kenny Yoakum, Director
Fleet Management Division
2310 Kanawha Blvd. East

Director Yoakum:

The _____ agency is requesting approval to acquire #_____ state vehicles. This letter serves as a summary of the attached DOA-FM-059 Vehicle Request Forms for the purpose of a single approval document for the agency, Fleet Management Division, and the Governor's Office.

Cabinet Secretary or Equal

Date

Fleet Management Division

Date

Governor's Office

Date