









Q: “Where can I find the reporting requirements for my agency and the dates for required reporting?”

A: THEY CAN BE FOUND ON FMD’S WEBSITE. BELOW IS THE ADDRESS TO THE AFC SCHEDULE OF REPORTING CHECKLIST.

[HTTPS://FLEET.WV.GOV/AFc RESOURCES/PAGES/DEFAULT.ASPX](https://fleet.wv.gov/afc_resources/pages/default.aspx)

AFC and Driver Based Forms

-  Fleet Policies and Procedures Driver Acknowledgement (DOA-FM-011)
-  Fuel Card User Agreement (DOA-FM-031)
-  Fleet Vehicle Inspection Checklist (DOA-FM-018)
-  Defensive Driving Training and DMV Driver's License Record (DOA-FM-023)
-  DOA-FM-003 DAILY USE VEHICLE RESERVATION REQUEST
-  State of WV Vehicle Log Sheet (DOA-FM-067)
-  Driver List for noncompensatory business reasons (DOA-FM-HB-103)
-  AFC Schedule of Reporting Checklist 7-1-19.xls