



Department of Administration
Purchasing Division
2019 Washington Street East
Post Office Box 50130
Charleston, WV 25305-0130

State of West Virginia
Master Agreement

Order Date: 12-15-2025

CORRECT ORDER NUMBER MUST
APPEAR ON ALL PACKAGES, INVOICES,
AND SHIPPING PAPERS. QUESTIONS
CONCERNING THIS ORDER SHOULD BE
DIRECTED TO THE DEPARTMENT
CONTACT.

Order Number:	CMA 0216 0216 FLT2600000001 1	Procurement Folder:	1856980
Document Name:	Fleet Emergency-Vehicle Maintenance Fuel & Repair Mgt Svcs	Reason for Modification:	
Document Description:	Fleet Emergency-Vehicle Maintenance Fuel & Repair Mgt Svcs		
Procurement Type:	Central Master Agreement		
Buyer Name:			
Telephone:			
Email:			
Shipping Method:	Best Way	Effective Start Date:	2025-12-15
Free on Board:	FOB Dest, Freight Prepaid	Effective End Date:	2026-06-14

VENDOR		DEPARTMENT CONTACT	
Vendor Customer Code:	000000115021	Requestor Name:	Beth A Redden
AUTOMOTIVE RENTALS INC		Requestor Phone:	(304) 558-2251
4001 LEADENHALL RD		Requestor Email:	beth.a.redden@wv.gov
MOUNT LAUREL	NJ		
US	08054		
Vendor Contact Phone:	999-999-9999	Extension:	
Discount Details:			
	Discount Allowed	Discount Percentage	Discount Days
#1	No	0.0000	0
#2	No		
#3	No		
#4	No		

INVOICE TO	SHIP TO
DEPARTMENT OF ADMINISTRATION FLEET MANAGEMENT OFFICE 2310 KANAWHA BLVD E CHARLESTON WV 25311 US	DEPARTMENT OF ADMINISTRATION FLEET MANAGEMENT OFFICE 2310 KANAWHA BLVD E CHARLESTON WV 25311 US

Total Order Amount:	Open End
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PURCHASING DIVISION AUTHORIZATION
SIGNED BY : Frank Whittaker
DATE: 2025-12-12
ELECTRONIC SIGNATURE ON FILE

ATTORNEY GENERAL APPROVAL AS TO FORM
SIGNED BY : John S Gray
DATE: 2025-12-15
ELECTRONIC SIGNATURE ON FILE

ENCUMBRANCE CERTIFICATION
SIGNED BY : Cody E Rose
DATE: 2025-12-15
ELECTRONIC SIGNATURE ON FILE

Extended Description:**EMERGENCY CONTRACT - VEHICLE MAINTENANCE, FUEL AND REPAIR MANAGEMENT SERVICES**

This Purchase Order constitutes the acceptance of the Contract made by and between the State of West Virginia by the Purchasing Director for the agency, the State of West Virginia - Fleet Management Division for vehicle management system that includes maintenance and repair management services as well as the procurement, maintenance, and support of secure, fuel-only credit card programs, also referred to as "universal fleet card program" owned, for vehicles leased, owned, operated, maintained, managed, or administered by the State of West Virginia, per the agency and vendor letter dated 12/9/25, the specifications, terms and conditions of the original contract CMA FLT220000001 and subsequent change orders to the same incorporated herein by reference and made a part hereof and attached hereto.

Effective date: 12/15/2025 to 06/14/2026

With an option to renew/extend for one additional six month period upon mutual written agreement of the parties.

Execution of this agreement by the parties constitutes acceptance by those parties of the Terms and Conditions contained in the attached documents.

Line	Commodity Code	Manufacturer	Model No	Unit	Unit Price
1	15100000			EA	0.000000
	Service From	Service To		Service Contract Amount	
				0.00	

Commodity Line Description: fuel only credit card program

Extended Description:

Line	Commodity Code	Manufacturer	Model No	Unit	Unit Price
2	81111509			EA	1.750000
	Service From	Service To		Service Contract Amount	
				0.00	

Commodity Line Description: Mileage Entry and Ending Odometer

Extended Description:

Line	Commodity Code	Manufacturer	Model No	Unit	Unit Price
3	81111509			EA	0.000000
	Service From	Service To		Service Contract Amount	
				0.00	

Commodity Line Description: Driver Safety Program

Extended Description:

Line	Commodity Code	Manufacturer	Model No	Unit	Unit Price
4	25173107			EA	16.000000
	Service From	Service To		Service Contract Amount	
				0.00	

Commodity Line Description: Telematics

Extended Description:

Line	Commodity Code	Manufacturer	Model No	Unit	Unit Price
5	80141800			EA	25.000000
Service From		Service To		Service Contract Amount	
				0.00	

Commodity Line Description: Express Mailing

Extended Description:

Line	Commodity Code	Manufacturer	Model No	Unit	Unit Price
6	90121800			EA	35.000000
Service From		Service To		Service Contract Amount	
				0.00	

Commodity Line Description: 24 Hour Roadside Assistance

Extended Description:

Line	Commodity Code	Manufacturer	Model No	Unit	Unit Price
7	43232312			EA	1.750000
Service From		Service To		Service Contract Amount	
				0.00	

Commodity Line Description: Driver Portal Log

Extended Description:

Line	Commodity Code	Manufacturer	Model No	Unit	Unit Price
8	46171640			EA	0.000000
Service From		Service To		Service Contract Amount	
				0.00	

Commodity Line Description: MVR -Motor Vehicle Record

Extended Description:

Line	Commodity Code	Manufacturer	Model No	Unit	Unit Price
9	78181507			EA	0.000000
Service From		Service To		Service Contract Amount	
				0.00	

Commodity Line Description: Automotive and light truck maintenance and repair

Extended Description:

	Document Phase	Document Description	Page 4
FLT2600000001	Final	Fleet Emergency-Vehicle Maintenance Fuel & Repair Mgt Srvcs	

ADDITIONAL TERMS AND CONDITIONS

See attached document(s) for additional Terms and Conditions