

CY25 Cohort Meeting Calendar and Agendas

February	<u>Topic: Ordering and Retiring a State Vehicle</u> <ul style="list-style-type: none">• <i>Vehicle Purchasing Contract</i>• <i>Availability of a Finance Package</i>• <i>Paperwork Required to be attached to your FA/FD Docs in Oasis</i>• <i>Vehicle Retiring Process</i>
April	<u>Topic: Navigating Holman's Dashboard</u> <ul style="list-style-type: none">• <i>Home Page Modification</i>• <i>Searching for Vehicle Information in Holman</i>• <i>Benefits of the Holman Dashboard</i>
June	<u>Topic: Underutilization/Non Compensatory Drivers Form Completion</u> <ul style="list-style-type: none">• <i>How to Complete the Forms</i>• <i>Information required to complete the Forms</i>• <i>Feedback from AFC's on the form submission</i>
August	<u>Topic: Fuel Card Renewal</u> <ul style="list-style-type: none">• <i>All Fuel cards are set to expire on 10/31/2024</i>• <i>Fleet's Renewal Processes and Procedures</i>
October	<u>Topic: Holman's Fleet Reports</u> <ul style="list-style-type: none">• <i>Navigating the Holman Reporting Hub</i>• <i>Report Customization</i>
December	<u>Topic: Open AFC Chat</u> <ul style="list-style-type: none">• <i>End of year wrap up</i>• <i>What to expect in the upcoming year</i>• <i>Suggestions on what topics the AFC's would like to see in the CY26 Cohort bi-monthly sessions</i>

Fleet Management Division