



Allan L. McVey
CABINET SECRETARY

STATE OF WEST VIRGINIA
DEPARTMENT OF ADMINISTRATION
FLEET MANAGEMENT DIVISION
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Kenny H. Yoakum
DIRECTOR

8/3/2021

Cabinet Secretary, Allan McVey
West Virginia Department of Administration
1409 Greenbrier Street
Charleston, WV 25311

Re: FY2021 Utilization Exemption Vehicle Summary

Dear Secretary McVey,

Attached for your review is the FY2021 Utilization Exemption Vehicle Summary that was conducted by the Fleet Management Division (FMD) of all one ton and under vehicles that did not travel the required 1,100 monthly miles. Legislative Rule 148-3-9 Minimum Utilization requires FMD to make recommendations to the Cabinet Secretary of Administration each fiscal year on possible fleet reductions and/or reassignment of underutilized state vehicles with a vehicle classification of one ton and under.

There are five types of exemption justifications and FMD received 2,520 submissions for FY2021:

- PSV – Public safety officers
- SEV – Job duties require continuous availability of specialized equipment/Agency logs occurrence
- ERV – 24-hour call/Agency logs occurrence
- ETV – Essential travel to transportation of authorized passengers on a routine basis
- ENV – Free of lien, not more than 20% of fleet

FMD reviewed an additional 2,053 vehicles that didn't submit an exemption request for FY2021. Below is a chart that breaks down the number of and type of exemption requested by cabinet level along with a column adding additional vehicles that were underutilized during FY2021 but did not submit an exemption request.

As of 7/1/2021 the state had 7,001 one ton and under vehicles of which 4,573 are considered underutilized. Please keep in mind the state has a lot of campus settings, from Higher Education and Community Colleges to State Parks and the Capitol Complex, which require the operation of vehicles that do not generate a lot of mileage.

FMD has added a "Purpose" field in ARI which is populated with one of nine options to better define how a vehicle is used. The new field will assist the agencies, FMD, Auditor's Office and Legislative Auditor on the purpose and how a state vehicle is being utilized and support efforts to maximize efficiencies and reduce the number of state vehicles.

FMD has implemented an online reservation system with a key lock box and kiosk at the Capitol Complex. The online vehicle reservation system provides a platform for agencies to share vehicles thus reducing the number of individual pool vehicles and increasing the utilization of current assets. The program makes available to agencies in and around the Charleston, previously underutilized state vehicles for use before spending additional money for mileage reimbursement or renting a vehicle for travel. FMD will continue to promote the new service to the agencies in an effort to maximize efficiencies and reduce the number of state vehicles.

Per your approval, FMD will continue to advise the agencies of the number of underutilized vehicles and work to reduce the number of vehicles in the state's fleet.

# of FY2021 Utilization Exemptions Request and Additional Underutilized Vehicles by Cabinet Level										
Requested Exemptions										
Cabinet	Total Fleet	ENV 20%	ERV logs	ETV	PSV	SEV logs	Total Exemption Requests	Additional Underutilized Vehicles that Didn't Submit an Exemption Request	Total # of Underutilized Vehicles for FY2020	Total Vehicles for Review or Reassignment
ADMINISTRATION	47	1	0	5	0	8	14	26	40	30
ARTS, CULTURE AND HISTORY	15	0	0	7	0	0	7	6	13	0
COMMERCE	797	6	58	2	0	0	66	407	473	166
COMMUNITY COLLEGE	92	2	0	4	3	19	28	63	91	32
DEP	384	9	17	31	4	95	156	77	233	44
DHHR	275	0	0	102	0	0	102	75	177	80
EDUCATION	41	4	1	19	1	0	25	7	32	7
ELECTED OFFICES	246	6	0	6	0	6	18	158	176	86
HIGHER ED	743	6	0	49	36	380	471	245	716	142
HOMELAND SECURITY	1667	76	0	248	0	0	324	456	780	194
JUDICIAL	19	0	0	0	0	0	0	14	14	3
LEGISLATIVE	8	0	0	7	0	0	7	1	8	1
MISC	98	2	0	26	0	0	28	19	47	17
QUASIS	170	3	0	28	1	0	32	60	92	39
REVENUE	118	8	2	27	0	6	43	38	81	27
SENIOR SERVICES	6	5	0	0	0	0	5	0	5	1
TRANSPORTATION	2211	8	1	1178	0	7	1194	360	1554	397
VETERANS	64	0	0	0	0	0	0	41	41	19
Grand Total	7001	136	79	1739	45	521	2520	2053	4573	1285

Fleet Management Division

FY2021 Utilization Exemption Vehicle Summary Report

The Fleet Management Division received and approved 2,520 Utilization Exemption Requests throughout Fiscal Year 2021. FMD also reviewed the entire fleet to determine those vehicles that did not submit a Utilization Exemption Request form and failed to meet the 1,100 monthly miles requirement. This information is reviewed using the ARI Life of Vehicle (LOV) report. At the end of each Fiscal Year, FMD tracks all these vehicles and makes recommendations, to the Department of Administration Cabinet Secretary and the Agency Fleet Coordinator concerning the utilization of the vehicles in their individual fleet. The following is a summary of these requests and FMD's recommendations.

There are five types of exemptions. Below is a list and explanation for each type of exemption.

PSV - Vehicles assigned to public safety officers.

SEV - Vehicles assigned to employees whose job duties require the constant use or continuous availability of specialized equipment which cannot feasibly or economically be either transferred between centralized fleet vehicles or carried in personal vehicles. Such equipment may include medical supplies; monitoring or testing apparatus or other supplies; equipment or material necessary to perform the spending unit's mission or function. In addition to submitting a request for exemption for under-utilized vehicles, spending units will document the number of occasions annually in which an under-utilized vehicle in this category was called into service during off-hours/after hours. Off-hours/after-hours means outside the driver's normal hours of duty.

ERV - Vehicles assigned to employees, on 24-hour call, who must respond to emergencies on a regular or continuing basis where the emergency response is normally to a location other than the employee's official workstation. In addition to submitting a request for exemption for under-utilized vehicles, spending units will document the number of occasions annually in which an under-utilized vehicle in this category was called into service during off-hours/after hours. Off-hours/ after-hours means outside the driver's normal hours of duty.

ETV - Vehicles assigned to employees for essential travel related to the transportation of authorized passengers on a routine basis; or for the essential administrative functions of the spending unit for which the use of a temporary assignment vehicle, daily rental vehicle, long-term lease vehicle, or personally owned vehicle using mileage reimbursement is neither feasible nor economical.

ENV - Vehicles that are free of lien and in the judgment of the spending officer are both economical and necessary for spending unit mission accomplishment. No more than twenty percent (20%) of the spending unit's vehicles may be exempted using this Exemption Reason Code.

Attached is a chart titled “# of FY2021 Utilization Exemption Requests and Additional Underutilized Vehicle by Agency Level” that lists the number of utilization exemptions received by type and department.

To review all the underutilized state vehicles, FMD added those vehicles that didn’t submit a utilization exemption and didn’t meet the minimum monthly mileage. FMD then went through a process of grouping and removing certain vehicles based off model year, type of vehicle, lack of data and utilization data for the last six months. For FY2021 FMD identified 1,285 vehicles for possible reassignment or retirement. Below is chart of those efforts:

Vehicles For Review	
Exemptions Received	2,520
Additional underutilized Vehicles - no Exemption Submitted	2,053
Total Exemptions	4,573
Less:	
State Police & PSV Utilization Exemptions	(89)
License Plate New and SP	(130)
2020 Model Year Vehicles	(34)
Vehicles that average over 900/Mth	(324)
Vehicles with 90,000 Miles & Over	(1,787)
Purpose: Campus, Educational, Special Equipment	(924)
Total Vehicles for Review and or Reassignment	1,285
Data Action Items	
Missing Purpose	3,002
Unusual Purpose category	94
Last Odometer date before 1/2020	392
Total Number of Data Action Items	3,488

This exercise is done at a high level without knowing the agencies’ missions and how these vehicles assist with those missions. FMD will work with each agency by reviewing the findings of this report in an effort to better utilize the state fleet. FMD has added a “Purpose” field in ARI (the state’s current vehicle management vendor) to help define how the vehicles are utilized.

Attached is a second chart titled “FY2021 Utilization Exemption Report Action Items” listing all the action items that need addressed. In addition to the possible reassignments and retirements, an agency must maintain records/logs concerning the after-hours usage for SEV and ERV exemptions and ENV exemptions can’t exceed 20% of their total fleet.

FMD sent an email to the AFCs on 6/1/2021 asking if they documented the number of occasions in which a vehicle that requested a SEV or ERV was used in that category during off hours/after hours. Attached is a third chart titled FY2021 SEV-ERV Logs that lists if an agency responded to FMD’s email and that they maintain a vehicle log that tracked the number of occasions that a vehicle with an SEV or ERV exemption was utilized during off hours/after hours.

of FY2021 Utilization Exemptions Request and Additional Underutilized Vehicles by Agency Level

Requested Exemptions											
Cabinet	Agency	Total Fleet	ENV 20%	ERV logs	ETV	PSV	SEV logs	Total Exemption Requests	Additional Underutilized Vehicles that Didn't Submit an Exemption Request	Total # of Underutilized Vehicles for FY2020	Total Vehicles for Review or Reassignment
ADMINISTRATION		47	1	0	5	0	8	14	26	40	30
	AVIATION	1	0	0	0	0	1	1	0	1	0
	BRIM	1	0	0	1	0	0	1	0	1	1
	CPRB	1	1	0	0	0	0	1	0	1	1
	FMD	13	0	0	0	0	0	0	12	12	11
	GENERAL SERV	11	0	0	0	0	7	7	1	8	4
	IS&C	14	0	0	0	0	0	0	11	11	8
	PURCHASING	2	0	0	2	0	0	2	0	2	2
	REAL ESTATE	3	0	0	2	0	0	2	1	3	2
	SURPLUS	1	0	0	0	0	0	0	1	1	1
ARTS, CULTURE AND HISTORY		15	0	0	7	0	0	7	6	13	0
	CULT & HIST	1	0	0	0	0	0	0	0	0	0
	ED BROADCAST	11	0	0	7	0	0	7	3	10	0
	LIBRARY COMM	3	0	0	0	0	0	0	3	3	0
COMMERCE		797	6	58	2	0	0	66	407	473	166
	DEV COMM ADV	12	0	0	0	0	0	0	7	7	4
	DEV OFFICE	3	0	0	2	0	0	2	1	3	1
	FORESTRY	111	0	58	0	0	0	58	18	76	12
	GEO SURVEY	6	0	0	0	0	0	0	6	6	4
	LABOR	43	6	0	0	0	0	6	15	21	8
	MHST	108	0	0	0	0	0	0	38	38	7
	NR DIRECTOR	1	0	0	0	0	0	0	0	0	0
	NR LAW	135	0	0	0	0	0	0	36	36	11
	NR MAIL	1	0	0	0	0	0	0	1	1	0
	NR PARKS	217	0	0	0	0	0	0	194	194	92
	NR REALESTAT	1	0	0	0	0	0	0	1	1	0
	NR WILDLIFE	138	0	0	0	0	0	0	71	71	22
	REHAB SERV	17	0	0	0	0	0	0	15	15	2
	WORKFORCE	4	0	0	0	0	0	0	4	4	3
COMMUNITY COLLEGE		92	2	0	4	3	19	28	63	91	32
	BLUERIDGE	7	2	0	4	0	1	7	0	7	0
	BRIDGEVALLEY	9	0	0	0	0	0	0	9	9	7
	EASTERN	4	0	0	0	0	0	0	4	4	0
	MOUNTWEST	4	0	0	0	0	0	0	4	4	0
	NEW RIVER	21	0	0	0	0	0	0	21	21	9
	NORTHERN	5	0	0	0	0	0	0	5	5	0
	SOUTHERN	11	0	0	0	0	0	0	11	11	6
	WVU POTOMAC	18	0	0	0	3	15	18	0	18	0
	WVUP	13	0	0	0	0	3	3	9	12	10
DEP		384	9	17	31	4	95	156	77	233	44
	EN AB MINE	52	0	0	0	0	21	21	11	32	7
	EN ADMIN	14	1	0	2	3	0	6	3	9	2
	EN AIR QUAL	22	8	0	0	1	1	10	6	16	2
	EN ENV ENFOR	86	0	0	0	0	61	61	15	76	7
	EN ENV REMED	17	0	0	11	0	1	12	2	14	7
	EN MINE REC	105	0	17	1	0	2	20	23	43	5
	EN OIL GAS	15	0	0	0	0	4	4	3	7	0
	EN SPEC REC	51	0	0	8	0	1	9	13	22	13
	EN WATER RES	21	0	0	9	0	4	13	1	14	1
	SOLID WASTE	1	0	0	0	0	0	0	0	0	0
DHHR		275	0	0	102	0	0	102	75	177	80
	DH BATEMAN	7	0	0	6	0	0	6	0	6	6
	DH CENT FLT	31	0	0	6	0	0	6	19	25	14
	DH CHILD FAM	3	0	0	2	0	0	2	1	3	1
	DH CHILD HOM	5	0	0	4	0	0	4	1	5	3
	DH CSED CENT	1	0	0	1	0	0	1	0	1	1
	DH CSED RD 8	1	0	0	0	0	0	0	1	1	0
	DH CSED RG 6	1	0	0	0	0	0	0	1	1	1

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	DH CSED RG2	1	0	0	0	0	0	0	1	1	1
	DH CSED RG3	1	0	0	0	0	0	0	1	1	1
	DH ENV HLT	17	0	0	3	0	0	3	8	11	6
	DH EPIDEMIOLOG	1	0	0	0	0	0	0	1	1	1
	DH FAM SUPP	1	0	0	1	0	0	1	0	1	1
	DH FIS HLTH	1	0	0	1	0	0	1	0	1	1
	DH HOPEMONT	3	0	0	3	0	0	3	0	3	2
	DH HUM RIGHT	2	0	0	1	0	0	1	0	1	0
	DH INV FRAUD	3	0	0	0	0	0	0	0	0	0
	DH LAB SRV	3	0	0	2	0	0	2	0	2	1
	DH LAKIN	8	0	0	8	0	0	8	0	8	5
	DH MANCHIN	3	0	0	3	0	0	3	0	3	1
	DH MED EXAM	3	0	0	3	0	0	3	0	3	2
	DH MED SRV	8	0	0	7	0	0	7	1	8	4
	DH MEDI MONT	1	0	0	1	0	0	1	0	1	1
	DH OEMS TRAU	2	0	0	1	0	0	1	1	2	0
	DH OHFLAC	59	0	0	32	0	0	32	13	45	5
	DH OMCFH ADM	8	0	0	2	0	0	2	6	8	5
	DH PUB HLTH	1	0	0	1	0	0	1	0	1	0
	DH REG 1	19	0	0	1	0	0	1	4	5	2
	DH REG 2	18	0	0	0	0	0	0	2	2	0
	DH REG 3	18	0	0	0	0	0	0	6	6	2
	DH REG 4	20	0	0	0	0	0	0	3	3	1
	DH SEC OFFIC	1	0	0	0	0	0	0	1	1	1
	DH SHARPE	13	0	0	6	0	0	6	2	8	4
	DH SOC SRV	2	0	0	0	0	0	0	1	1	0
	DH THREAT PR	1	0	0	1	0	0	1	0	1	1
	DH TUBERCULO	1	0	0	0	0	0	0	1	1	0
	DH WELCH	2	0	0	1	0	0	1	0	1	1
	DH WITHROW	5	0	0	5	0	0	5	0	5	5
EDUCATION		41	4	1	19	1	0	25	7	32	7
	DEAF BLIND	24	3	0	19	0	0	22	1	23	4
	FISCAL CONTR	16	1	1	0	1	0	3	5	8	3
	SBA	1	0	0	0	0	0	0	1	1	0
ELECTED OFFICES		246	6	0	6	0	6	18	158	176	86
	ADJ GEN	37	0	0	3	0	0	3	19	22	8
	AGR	157	0	0	0	0	0	0	111	111	63
	ARMORY BD	13	3	0	3	0	1	7	3	10	3
	ATTORNEY GEN	20	0	0	0	0	0	0	17	17	7
	AUDITORS	3	3	0	0	0	0	3	0	3	0
	GOVERNOR	9	0	0	0	0	0	0	7	7	4
	SEC OF STATE	1	0	0	0	0	0	0	1	1	0
	TREASURER	6	0	0	0	0	5	5	0	5	1
HIGHER ED		743	6	0	49	36	380	471	245	716	142
	BLUEFIELD	31	0	0	0	0	0	0	24	24	13
	CONCORD	20	0	0	0	0	0	0	20	20	2
	FAIRMONT	21	0	0	0	0	0	0	21	21	18
	GLENNVILLE	22	0	0	9	2	3	14	6	20	4
	MARSHALL	95	0	0	0	0	0	0	85	85	47
	MU AUTISM	1	0	0	0	0	0	0	1	1	0
	OST MED	14	0	0	0	0	0	0	14	14	12
	POLICY COMM	2	0	0	0	0	0	0	2	2	2
	SHEPHERD	35	0	0	35	0	0	35	0	35	0
	WEST LIBERTY	50	0	0	0	4	23	27	19	46	11
	WV STATE	35	0	0	0	6	14	20	15	35	6
	WVNET	2	2	0	0	0	0	2	0	2	1
	WVSU RESEARC	32	0	0	0	0	0	0	32	32	24
	WVU	353	3	0	5	20	315	343	6	349	2
	WVU TECH	30	1	0	0	4	25	30	0	30	0
HOMELAND SECURITY		1667	76	0	248	0	0	324	456	780	194

Cabinet	Agency	Total Fleet	ENV 20%	ERV logs	ETV	PSV	SEV logs	Total Exemption Requests	Additional Underutilized Vehicles that Didn't Submit an Exemption Request	Total # of Underutilized Vehicles for FY2020	Total Vehicles for Review or Reassignment
	CAB SEC	5	0	0	0	0	0	0	3	3	3
	CR ANTHONY	12	0	0	2	0	0	2	1	3	0
	CR BECKLEY	8	1	0	5	0	0	6	1	7	4
	CR CENT OFF	7	0	0	5	0	0	5	0	5	3
	CR CHAS WR	7	0	0	5	0	0	5	2	7	3
	CR COR INVST	9	0	0	6	0	0	6	1	7	4
	CR COR K9	29	2	0	9	0	0	11	4	15	6
	CR DENMAR	8	0	0	5	0	0	5	1	6	1
	CR HUTTONSV	29	11	0	15	0	0	26	1	27	14
	CR LAKIN	16	1	0	11	0	0	12	2	14	8
	CR MARTINS	9	2	0	3	0	0	5	3	8	5
	CR MT OLIVE	15	4	0	6	0	0	10	1	11	3
	CR NOTHERN	12	5	0	4	0	0	9	1	10	3
	CR OHIO	3	0	0	3	0	0	3	0	3	1
	CR PARKERSB	8	1	0	4	0	0	5	1	6	3
	CR PAROL SRV	48	2	0	13	0	0	15	3	18	3
	CR PRIS INDS	5	1	0	1	0	0	2	2	4	3
	CR PRUNTY	17	3	0	6	0	0	9	5	14	8
	CR SALEM	12	1	0	6	0	0	7	5	12	4
	CR SPEC SRV	13	4	0	5	0	0	9	2	11	4
	CR ST MARYS	14	2	0	8	0	0	10	0	10	2
	CR TRAIN ACA	11	2	0	3	0	0	5	1	6	1
	CR WV PEN	3	2	0	1	0	0	3	0	3	1
	EMERGE MANG	29	0	0	0	0	0	0	16	16	5
	FIRE COMM	41	0	0	0	0	0	0	17	17	5
	JS CENT OFF	14	4	0	5	0	0	9	1	10	3
	JS CHICK BUC	5	2	0	2	0	0	4	1	5	5
	JS DON KUHN	6	1	0	5	0	0	6	0	6	4
	JS GEN SPARA	5	0	0	5	0	0	5	0	5	4
	JS GOIN HOME	55	3	0	43	0	0	46	7	53	37
	JS LOR YEAG	5	1	0	3	0	0	4	1	5	2
	JS ROB SHELL	5	1	0	3	0	0	4	1	5	3
	JS RUBENSTEI	9	1	0	4	0	0	5	2	7	3
	JS SAM PERDU	4	0	0	3	0	0	3	1	4	4
	JS TIGER MOR	4	2	0	2	0	0	4	0	4	1
	JS VIC DOUG	8	2	0	4	0	0	6	1	7	5
	JUST & COMM	2	2	0	0	0	0	2	0	2	1
	PAROLE BD	5	0	0	0	0	0	0	4	4	0
	PROTECT SERV	5	0	0	0	0	0	0	3	3	0
	RJ CENT OFF	15	3	0	7	0	0	10	1	11	6
	RJ CTR REG	7	0	0	1	0	0	1	1	2	1
	RJ EASTERN	9	3	0	6	0	0	9	0	9	7
	RJ N CTR REG	12	0	0	4	0	0	4	1	5	1
	RJ NORTHERN	7	1	0	4	0	0	5	2	7	3
	RJ POTOMAC	7	1	0	3	0	0	4	1	5	2
	RJ S CTR REG	8	0	0	4	0	0	4	0	4	0
	RJ S WESTER	8	0	0	2	0	0	2	1	3	0
	RJ SOUTHERN	9	1	0	3	0	0	4	2	6	1
	RJ TYGART	9	2	0	4	0	0	6	1	7	2
	RJ WESTERN	9	2	0	5	0	0	7	1	8	2
	SP BCI	135	0	0	0	0	0	0	74	74	0
	SP CACU	12	0	0	0	0	0	0	8	8	0
	SP CDDP	4	0	0	0	0	0	0	0	0	0
	SP GEN REV	795	0	0	0	0	0	0	248	248	0
	SP MVI	90	0	0	0	0	0	0	11	11	0
	SP ST POLIC	29	0	0	0	0	0	0	9	9	0
JUDICIAL		19	0	0	0	0	0	0	14	14	3
	SUPREME COUR	19	0	0	0	0	0	0	14	14	3
LEGISLATIVE		8	0	0	7	0	0	7	1	8	1
	CSI	8	0	0	7	0	0	7	1	8	1

Cabinet	Agency	Total Fleet	ENV 20%	ERV logs	ETV	PSV	SEV logs	Total Exemption Requests	Additional Underutilized Vehicles that Didn't Submit an Exemption Request	Total # of Underutilized Vehicles for FY2020	Total Vehicles for Review or Reassignment
MISC		98	2	0	26	0	0	28	19	47	17
	BARBERS + CO	3	0	0	0	0	0	0	2	2	2
	COAL HERIT	2	2	0	0	0	0	2	0	2	0
	PSC	93	0	0	26	0	0	26	17	43	15
QUASIS		170	3	0	28	1	0	32	60	92	39
	PARKWAYS	170	3	0	28	1	0	32	60	92	39
REVENUE		118	8	2	27	0	6	43	38	81	27
	ABCC	33	3	0	23	0	1	27	1	28	2
	INS COMM	31	0	0	0	0	0	0	25	25	15
	LOTTERY	37	5	0	3	0	0	8	10	18	3
	TAX	17	0	2	1	0	5	8	2	10	7
SENIOR SERVICES		6	5	0	0	0	0	5	0	5	1
	SR SERV	6	5	0	0	0	0	5	0	5	1
TRANSPORTATION		2211	8	1	1178	0	7	1194	360	1554	397
	ADMIN HEAR	1	0	0	0	0	0	0	1	1	1
	COURTESY	62	0	0	0	0	0	0	6	6	0
	DMV	42	8	1	13	0	0	22	5	27	17
	DOH	2093	0	0	1161	0	0	1161	347	1508	378
	PUBLIC TRANS	1	0	0	1	0	0	1	0	1	1
	RAILS AUTHOR	12	0	0	3	0	7	10	1	11	0
VETERANS		64	0	0	0	0	0	0	41	41	19
	VET HOME	11	0	0	0	0	0	0	10	10	6
	VET NURSING	5	0	0	0	0	0	0	5	5	2
	VET TRANS	48	0	0	0	0	0	0	26	26	11
Grand Total		7001	136	79	1739	45	521	2520	2053	4573	1285

FY2021 Utilization Exemption Report Action Items

Cabinet	Agency	Total Fleet	ENV 20%	ERV Logs	SEV Logs	Missing Odometer	Vehicles With 90,000 Miles & Over	*Vehicles With Missing Street Addresses	Total Vehicles for Review or Reassignment
ADMINISTRATION		47	1		8		13	25	30
	AVIATION	1			1			1	
	BRIM	1							1
	CPRB	1	1						1
	FMD	13					2	11	11
	GENERAL SERV	11			7		6		4
	IS&C	14					5	12	8
	PURCHASING	2							2
	REAL ESTATE	3							2
	SURPLUS	1						1	1
ARTS, CULTURE AND HISTORY		15					13	4	
	CULT & HIST	1					1	1	
	ED BROADCAST	11					10		
	LIBRARY COMM	3					2	3	
COMMERCE		797	6	58		1	414	35	166
	DEV COMM ADV	12					5	12	4
	DEV OFFICE	3						3	1
	FORESTRY	111		58			67		12
	GEO SURVEY	6					2	1	4
	LABOR	43	6				14	1	8
	MHST	108					83	12	7
	NR DIRECTOR	1					1		
	NR LAW	135					66	1	11
	NR MAIL	1							
	NR PARKS	217				1	112	1	92
	NR REALESTAT	1							
	NR WILDLIFE	138					57		22
	REHAB SERV	17					6		2
	WORKFORCE	4					1	4	3
COMMUNITY COLLEGE		92	2		19	1	26	47	32
	BLUERIDGE	7	2		1		1	6	
	BRIDGEVALLEY	9					2		7
	EASTERN	4					2		
	MOUNTWEST	4					3		
	NEW RIVER	21					8	7	9
	NORTHERN	5					1	5	
	SOUTHERN	11					3	2	6
	WVU POTOMAC	18			15		5	14	
	WVUP	13			3	1	1	13	10
DEP		384	9	17	95	23	159	325	44
	EN AB MINE	52			21	1	17	37	7
	EN ADMIN	14	1				8	14	2
	EN AIR QUAL	22	8		1		15	21	2
	EN ENV ENFOR	86			61	4	33	84	7
	EN ENV REMED	17			1		7	13	7
	EN MINE REC	105		17	2	16	45	89	5
	EN OIL GAS	15			4		8	15	
	EN SPEC REC	51			1	2	15	32	13
	EN WATER RES	21			4		11	19	1
	SOLID WASTE	1						1	
DHHR		275				1	126	1	80
	DH BATEMAN	7					1		6
	DH CENT FLT	31					14	1	14
	DH CHILD FAM	3					2		1
	DH CHILD HOM	5					2		3
	DH CSED CENT	1							1
	DH CSED RD 8	1					1		
	DH CSED RG 6	1							1
	DH CSED RG2	1							1

Cabinet	Agency	Total Fleet	ENV 20%	ERV Logs	SEV Logs	Missing Odometer	Vehicles With 90,000 Miles & Over	*Vehicles With Missing Street Addresses	Total Vehicles for Review or Reassignment
	DH CSED RG3	1							1
	DH ENV HLT	17					8		6
	DH EPIDEMIOLOG	1							1
	DH FAM SUPP	1							1
	DH FIS HLTH	1							1
	DH HOPEMONT	3					1		2
	DH HUM RIGHT	2				1	1		
	DH INV FRAUD	3					1		
	DH LAB SRV	3					2		1
	DH LAKIN	8					3		5
	DH MANCHIN	3					2		1
	DH MED EXAM	3					1		2
	DH MED SRV	8					3		4
	DH MEDI MONT	1							1
	DH OEMS TRAU	2					2		
	DH OHFLAC	59					25		5
	DH OMCFH ADM	8					2		5
	DH PUB HLTH	1					1		
	DH REG 1	19					14		2
	DH REG 2	18					11		
	DH REG 3	18					10		2
	DH REG 4	20					13		1
	DH SEC OFFIC	1							1
	DH SHARPE	13					5		4
	DH SOC SRV	2							
	DH THREAT PR	1							1
	DH TUBERCULO	1					1		
	DH WELCH	2							1
	DH WITHROW	5							5
EDUCATION		41	4	1			16	27	7
	DEAF BLIND	24	3				16	24	4
	FISCAL CONTR	16	1	1				2	3
	SBA	1						1	
ELECTED OFFICES		246	6		6	16	100	177	86
	ADJ GEN	37				6	9	37	8
	AGR	157				9	71	116	63
	ARMORY BD	13	3		1		5	11	3
	ATTORNEY GEN	20				1	10	1	7
	AUDITORS	3	3				1	3	
	GOVERNOR	9					2	9	4
	SEC OF STATE	1					1		
	TREASURER	6			5		1		1
HIGHER ED		743	6		380	8	234	716	142
	BLUEFIELD	31					14	31	13
	CONCORD	20					12	20	2
	FAIRMONT	21					3		18
	GLENVILLE	22			3		13	22	4
	MARSHALL	95				5	37	93	47
	MU AUTISM	1					1	1	
	OST MED	14					2	14	12
	POLICY COMM	2							2
	SHEPHERD	35					14	35	
	WEST LIBERTY	50			23		29	50	11
	WV STATE	35			14		22	35	6
	WVNET	2	2				1		1
	WVSU RESEARC	32					8	32	24
	WVU	353	3		315	3	70	353	2
	WVU TECH	30	1		25		8	30	
HOMELAND SECURITY		1667	76			73	703	1112	194
	CAB SEC	5					1	4	3

Cabinet	Agency	Total Fleet	ENV 20%	ERV Logs	SEV Logs	Missing Odometer	Vehicles With 90,000 Miles & Over	*Vehicles With Missing Street Addresses	Total Vehicles for Review or Reassignment
	CR ANTHONY	12				1	5		
	CR BECKLEY	8	1			1	2	1	4
	CR CENT OFF	7					2		3
	CR CHAS WR	7					3		3
	CR COR INVST	9					2		4
	CR COR K9	29	2				12		6
	CR DENMAR	8					2		1
	CR HUTTONSV	29	11				9		14
	CR LAKIN	16	1				6		8
	CR MARTINS	9	2				1		5
	CR MT OLIVE	15	4				8		3
	CR NOTHERN	12	5				9		3
	CR OHIO	3					2		1
	CR PARKERSB	8	1				3		3
	CR PAROL SRV	48	2			2	16	2	3
	CR PRIS INDS	5	1						3
	CR PRUNTY	17	3			1	5		8
	CR SALEM	12	1				5		4
	CR SPEC SRV	13	4				7		4
	CR ST MARYS	14	2			1	7	1	2
	CR TRAIN ACA	11	2			3	5	3	1
	CR WV PEN	3	2				2		1
	EMERGE MANG	29				1	18	29	5
	FIRE COMM	41					12		5
	JS CENT OFF	14	4				8		3
	JS CHICK BUC	5	2						5
	JS DON KUHN	6	1				1		4
	JS GEN SPARA	5							4
	JS GOIN HOME	55	3				11		37
	JS LOR YEAG	5	1				3		2
	JS ROB SHELL	5	1				1		3
	JS RUBENSTEI	9	1				4		3
	JS SAM PERDU	4							4
	JS TIGER MOR	4	2				2		1
	JS VIC DOUG	8	2			1	2	1	5
	JUST & COMM	2	2				1		1
	PAROLE BD	5					5	4	
	PROTECT SERV	5					1	1	
	RJ CENT OFF	15	3				6		6
	RJ CTR REG	7					5		1
	RJ EASTERN	9	3				2		7
	RJ N CTR REG	12				1	9	1	1
	RJ NORTHERN	7	1				4		3
	RJ POTOMAC	7	1				2		2
	RJ S CTR REG	8					6		
	RJ S WESTER	8					6		
	RJ SOUTHERN	9	1				7		1
	RJ TYGART	9	2				7		2
	RJ WESTERN	9	2			1	6	1	2
	SP BCI	135				3	57	135	
	SP CACU	12					7	12	
	SP CDDP	4					2	4	
	SP GEN REV	795				17	382	794	
	SP MVI	90				33	11	90	
	SP ST POLIC	29				7	1	29	
JUDICIAL		19					16	19	3
	SUPREME COUR	19					16	19	3
LEGISLATIVE		8					3	8	1
	CSI	8					3	8	1
MISC		98	2				42	29	17

Cabinet	Agency	Total Fleet	ENV 20%	ERV Logs	SEV Logs	Missing Odometer	Vehicles With 90,000 Miles & Over	*Vehicles With Missing Street Addresses	Total Vehicles for Review or Reassignment
	BARBERS + CO	3						3	2
	COAL HERIT	2	2				2		
	PSC	93					40	26	15
QUASIS		170	3			8	72	165	39
	PARKWAYS	170	3			8	72	165	39
REVENUE		118	8	2	6	10	42	10	27
	ABCC	33	3		1	3	12	3	2
	INS COMM	31					9		15
	LOTTERY	37	5			7	16	7	3
	TAX	17		2	5		5		7
SENIOR SERVICES		6	5			1	4	1	1
	SR SERV	6	5			1	4	1	1
TRANSPORTATION		2211	8	1	7	1	1319	567	397
	ADMIN HEAR	1						1	1
	COURTESY	62					36	62	
	DMV	42	8	1			9		17
	DOH	2093				1	1266	501	378
	PUBLIC TRANS	1						1	1
	RAILS AUTHOR	12			7		8	2	
VETERANS		64				2	37	63	19
	VET HOME	11					4	10	6
	VET NURSING	5					3	5	2
	VET TRANS	48				2	30	48	11
Grand Total		7001	136	79	521	145	3339	3331	1285

*In FY2020 AFCs were given the ability to update vehicle addresses and driver information