



Mark D. Scott
CABINET SECRETARY

STATE OF WEST VIRGINIA
DEPARTMENT OF ADMINISTRATION
FLEET MANAGEMENT DIVISION
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Kenny H. Yoakum
DIRECTOR

8/2/2022

Cabinet Secretary, Mark Scott
West Virginia Department of Administration
1409 Greenbrier Street
Charleston, WV 25311

Re: FY2022 Utilization Exemption Vehicle Summary

Dear Secretary Scott,

Attached for your review is the FY2022 Utilization Exemption Vehicle Summary that was conducted by the Fleet Management Division (FMD) of all one ton and under vehicles that did not travel the required 1,100 monthly miles. Legislative Rule 148-3-9 Minimum Utilization requires FMD to make recommendations to the Cabinet Secretary of Administration each fiscal year on possible fleet reductions and/or reassignment of underutilized state vehicles with a vehicle classification of one ton and under.

There are five types of exemption justifications and FMD received 2,731 submissions for FY2022:

- PSV – Public safety officers
- SEV – Job duties require continuous availability of specialized equipment/Agency logs occurrence
- ERV – 24-hour call/Agency logs occurrence
- ETV – Essential travel to transportation of authorized passengers on a routine basis
- ENV – Free of lien, not more than 20% of fleet

FMD reviewed an additional 1,688 vehicles that didn't submit an exemption request for FY2022. Below is a chart that breaks down the number of and type of exemption requested by cabinet level along with a column adding additional vehicles that were underutilized during FY2022 but did not submit an exemption request.

As of 7/1/2022 the state had 6,943 one ton and under vehicles of which 4,419 are considered underutilized. Please keep in mind the state has a lot of campus settings, from Higher Education and Community Colleges to State Parks and the Capitol Complex, which require the operation of vehicles that do not generate a lot of mileage.

FMD has added a "Purpose" field in ARI which is populated with one of nine options to better define how a vehicle is used. The field assists the agencies, FMD, Auditor's Office and Legislative Auditor on the purpose and how a state vehicle is being utilized and support efforts to maximize efficiencies and reduce the number of state vehicles.

FMD has implemented an online reservation system with a key lock box and kiosk at the Capitol Complex. The online vehicle reservation system provides a platform for agencies to share vehicles thus reducing the number of individual pool vehicles and increasing the utilization of current assets. The program makes available to agencies in and around the Charleston, previously underutilized state vehicles for use before spending additional money for mileage reimbursement or renting a vehicle for travel. FMD will continue to promote the new service to the agencies in an effort to maximize efficiencies and reduce the number of state vehicles.

Per your approval, FMD will continue to advise the agencies of the number of underutilized vehicles and work to reduce the number of vehicles in the state's fleet.

# of FY2022 Utilization Exemptions Request and Additional Underutilized Vehicles by Cabinet Level										
Requested Exemptions										
Cabinet	Total Fleet	ENV 20%	ERV logs	ETV	PSV	SEV logs	Total Exemption Requests	Additional Underutilized Vehicles that Didn't Submit an Exemption Request	Total # of Underutilized Vehicles for FY2022	Total Vehicles for Review or Reassignment
ADMINISTRATION	48	0	0	3	0	8	11	27	38	22
COMMUNITY COLLEGE	92	9	0	11	3	17	40	49	89	22
ARTS, CULTURE AND HISTORY	15	0	0	5	0	0	5	7	12	2
COMMERCE	792	6	59	229	69	15	378	133	511	37
DHHR	272	41	0	21	0	0	62	104	166	56
ECONOMIC DEVELOPMENT	3	0	0	2	0	0	2	1	3	1
EDUCATION	41	4	1	10	0	0	15	5	20	0
ELECTED OFFICES	246	5	0	5	0	4	14	139	153	60
DEP	360	5	37	31	10	64	147	58	205	45
HIGHER ED	724	18	7	164	42	294	525	142	667	83
HOMELAND SECURITY	1669	61	0	232	21	0	314	407	721	120
JUDICIAL	18	0	0	0	0	0	0	10	10	0
LEGISLATIVE	8	7	0	0	0	0	7	0	7	1
MISC	102	0	0	29	0	0	29	22	51	14
QUASIS	172	1	0	23	1	0	25	76	101	44
REVENUE	110	5	0	5	0	5	15	48	63	24
SENIOR SERVICES	4	2	0	0	0	0	2	2	4	1
TRANSPORTATION	2211	8	0	1125	0	7	1140	416	1556	301
VETERANS	56	0	0	0	0	0	0	42	42	19
Grand Total	6943	172	104	1895	146	414	2731	1688	4419	852

Fleet Management Division FY2022 Utilization Exemption Vehicle Summary Report

The Fleet Management Division received and approved 2,731 Utilization Exemption Requests throughout Fiscal Year 2022. FMD also reviewed the entire fleet to determine those vehicles that did not submit a Utilization Exemption Request form and failed to meet the 1,100 monthly miles requirement. This information is reviewed using the ARI Life of Vehicle (LOV) report. At the end of each Fiscal Year, FMD tracks all these vehicles and makes recommendations, to the Department of Administration Cabinet Secretary and the Agency Fleet Coordinator concerning the utilization of the vehicles in their individual fleet. The following is a summary of these requests and FMD's recommendations.

There are five types of exemptions. Below is a list and explanation for each type of exemption.

PSV - Vehicles assigned to public safety officers.

SEV - Vehicles assigned to employees whose job duties require the constant use or continuous availability of specialized equipment which cannot feasibly or economically be either transferred between centralized fleet vehicles or carried in personal vehicles. Such equipment may include medical supplies; monitoring or testing apparatus or other supplies; equipment or material necessary to perform the spending unit's mission or function. In addition to submitting a request for exemption for under-utilized vehicles, spending units will document the number of occasions annually in which an under-utilized vehicle in this category was called into service during off-hours/after hours. Off-hours/after-hours means outside the driver's normal hours of duty.

ERV - Vehicles assigned to employees, on 24-hour call, who must respond to emergencies on a regular or continuing basis where the emergency response is normally to a location other than the employee's official workstation. In addition to submitting a request for exemption for under-utilized vehicles, spending units will document the number of occasions annually in which an under-utilized vehicle in this category was called into service during off-hours/after hours. Off-hours/ after-hours means outside the driver's normal hours of duty.

ETV - Vehicles assigned to employees for essential travel related to the transportation of authorized passengers on a routine basis; or for the essential administrative functions of the spending unit for which the use of a temporary assignment vehicle, daily rental vehicle, long-term lease vehicle, or personally owned vehicle using mileage reimbursement is neither feasible nor economical.

ENV - Vehicles that are free of lien and in the judgment of the spending officer are both economical and necessary for spending unit mission accomplishment. No more than twenty percent (20%) of the spending unit's vehicles may be exempted using this Exemption Reason Code.

Attached is a chart titled “# of FY2022 Utilization Exemption Requests and Additional Underutilized Vehicle by Agency Level” that lists the number of utilization exemptions received by type and department.

To review all the underutilized state vehicles, FMD added those vehicles that didn't submit a utilization exemption and didn't meet the minimum monthly mileage. FMD then went through a process of grouping and removing certain vehicles based off model year, type of vehicle, lack of data and utilization data for the last six months. For FY2022 FMD identified 852 vehicles for possible reassignment or retirement. Below is chart of those efforts:

Vehicles For Review	
Exemptions Received	2,731
Additional underutilized Vehicles - no Exemption Submitted	1,688
Total Exemptions	4,419
Less:	
State Police & PSV Utilization Exemptions	479
License Plate New and SP	5
2021 and 2022 Model Year Vehicles	159
Vehicles that average over 900/Mth	1,019
Vehicles with 90,000 Miles & Over	1,038
Purpose: Campus, Educational, Special Equipment	867
Total Vehicles for Review and or Reassignment	852
Data Action Items	
Missing Purpose	33
Unusual Purpose category	281
Last Odometer date before 1/2022	207
Total Number of Data Action Items	521

This exercise is done at a high level without knowing the agencies' missions and how these vehicles assist with those missions. FMD will work with each agency by reviewing the findings of this report to better utilize the state fleet. FMD contacts the agencies twice a year, May and November concerning vehicles that have not fueled in 180 days in a.

Attached is a second chart titled "FY2022 Utilization Exemption Report Action Items" listing all the action items that need addressed. In addition to the possible reassignments and retirements, an agency must maintain records/logs concerning the after-hours usage for SEV and ERV exemptions and ENV exemptions can't exceed 20% of their total fleet.

FMD sent an email to the AFCs on 6/1/2022 asking if they documented the number of occasions in which a vehicle that requested a SEV or ERV was used in that category during off hours/after hours. Attached is a third chart titled "FY2022 SEV-ERV Logs" that lists if an agency responded to FMD's email and that they maintain a vehicle log that tracked the number of occasions that a vehicle with an SEV or ERV exemption was utilized during off hours/after hours.

of FY2022 Utilization Exemptions Request and Additional Underutilized Vehicles by Agency Level

Requested Exemptions											
Cabinet	Agency	Total Fleet	ENV 20%	ERV logs	ETV	PSV	SEV logs	Total Exemption Requests	Additional Underutilized Vehicles that Didn't Submit an Exemption Request	Total # of Underutilized Vehicles for FY2022	Total Vehicles for Review or Reassignment
ADMINISTRATION		48	0	0	3	0	8	11	27	38	22
	AVIATION	1	0	0	0	0	0	0	1	1	0
	BRIM	1	0	0	1	0	0	1	1	2	1
	CPRB	1	0	0	0	0	0	0	15	15	1
	FMD	16	0	0	0	0	0	0	1	1	9
	GENERAL SERV	11	0	0	0	0	7	7	8	15	4
	IS&C	14	0	0	0	0	0	0	0	0	4
	PURCHASING	1	0	0	1	0	0	1	0	1	1
	REAL ESTATE	2	0	0	1	0	0	1	1	2	1
	SURPLUS	1	0	0	0	0	1	1	0	1	1
COMMUNITY COLLEGE		92	9	0	11	3	17	40	49	89	22
	BLUERIDGE	8	1	0	2	0	1	4	4	8	0
	BRIDGEVALLEY	8	0	0	0	0	0	0	7	7	3
	EASTERN	3	0	0	0	0	0	0	3	3	0
	MOUNTWEST	4	0	0	0	0	0	0	4	4	0
	NEW RIVER	22	3	0	6	0	0	9	12	21	8
	NORTHERN	5	5	0	0	0	0	5	0	5	0
	PIERPONT	1	0	0	0	0	0	0	0	0	0
	SOUTHERN	11	0	0	0	0	2	2	9	11	6
	WVU POTOMAC	18	0	0	3	3	11	17	1	18	0
	WVUP	12	0	0	0	0	3	3	9	12	5
ARTS, CULTURE AND HISTORY		15	0	0	5	0	0	5	7	12	2
	CULT & HIST	1	0	0	0	0	0	0	0	0	0
	ED BROADCAST	11	0	0	5	0	0	5	5	10	2
	LIBRARY COMM	3	0	0	0	0	0	0	2	2	0
COMMERCE		792	6	59	229	69	15	378	133	511	37
	DEV COMM ADV	11	0	0	11	0	0	11	0	11	3
	FORESTRY	109	0	58	0	0	0	58	14	72	9
	GEO SURVEY	6	1	0	0	0	3	4	2	6	3
	LABOR	45	5	0	0	0	0	5	11	16	5
	MHST	104	0	0	0	0	0	0	34	34	4
	NR DIRECTOR	1	0	0	0	0	0	0	0	0	0
	NR LAW	132	0	0	0	30	0	30	22	52	2
	NR MAIL	1	0	0	0	0	0	0	1	1	1
	NR PARKS	222	0	0	145	39	0	184	24	208	1
	NR REALESTAT	1	0	0	0	0	0	0	0	0	0
	NR WILDLIFE	135	0	1	68	0	0	69	21	90	4
	REHAB SERV	17	0	0	5	0	12	17	0	17	2
	WORKFORCE	8	0	0	0	0	0	0	4	4	3
DHHR		272	41	0	21	0	0	62	104	166	56
	DH BATEMAN	7	3	0	2	0	0	5	1	6	3
	DH CENT FLT	32	4	0	3	0	0	7	12	19	4
	DH CHILD FAM	3	1	0	0	0	0	1	1	2	0
	DH CHILD HOM	5	0	0	3	0	0	3	2	5	3
	DH CSED CENT	1	0	0	1	0	0	1	0	1	1
	DH CSED RD 8	1	0	0	0	0	0	0	1	1	0
	DH CSED RG 6	1	0	0	0	0	0	0	1	1	1
	DH CSED RG2	1	0	0	0	0	0	0	1	1	1
	DH CSED RG3	1	0	0	0	0	0	0	1	1	1
	DH ENV HLT	17	0	0	1	0	0	1	12	13	3
	DH EPIDEMIOLOG	3	1	0	0	0	0	1	2	3	2
	DH FAM SUPP	1	0	0	1	0	0	1	0	1	1
	DH FIS HLTH	1	1	0	0	0	0	1	0	1	1
	DH HOPEMONT	2	1	0	1	0	0	2	0	2	1
	DH HUM RIGHT	2	1	0	0	0	0	1	1	2	0
	DH INV FRAUD	3	0	0	0	0	0	0	0	0	0
	DH LAB SRV	3	1	0	0	0	0	1	2	3	1

Cabinet	Agency	Total Fleet	ENV 20%	ERV logs	ETV	PSV	SEV logs	Total Exemption Requests	Additional Underutilized Vehicles that Didn't Submit an Exemption Request	Total # of Underutilized Vehicles for FY2022	Total Vehicles for Review or Reassignment
	DH LAKIN	8	2	0	2	0	0	4	4	8	5
	DH MANCHIN	3	3	0	0	0	0	3	0	3	1
	DH MED EXAM	3	2	0	0	0	0	2	1	3	3
	DH MED SRV	7	1	0	0	0	0	1	4	5	2
	DH OEMS TRAU	1	0	0	0	0	0	0	1	1	0
	DH OHFLAC	56	19	0	1	0	0	20	23	43	7
	DH OMCFH ADM	6	0	0	1	0	0	1	5	6	4
	DH REG 1	19	0	0	0	0	0	0	5	5	0
	DH REG 2	18	0	0	0	0	0	0	2	2	0
	DH REG 3	17	0	0	0	0	0	0	4	4	0
	DH REG 4	21	0	0	0	0	0	0	6	6	2
	DH SEC OFFIC	1	0	0	0	0	0	0	1	1	1
	DH SHARPE	13	1	0	2	0	0	3	5	8	4
	DH SOC SRV	3	0	0	0	0	0	0	0	0	0
	DH THREAT PR	3	0	0	0	0	0	0	2	2	0
	DH TUBERCULO	1	0	0	0	0	0	0	1	1	0
	DH WELCH	3	0	0	1	0	0	1	1	2	1
	DH WITHROW	3	0	0	2	0	0	2	1	3	3
	DIV OF HEAL	2	0	0	0	0	0	0	1	1	0
ECONOMIC DEVELOPMENT		3	0	0	2	0	0	2	1	3	1
	DEV OFFICE	3	0	0	2	0	0	2	1	3	1
EDUCATION		41	4	1	10	0	0	15	5	20	0
	DEAF BLIND	19	3	0	10	0	0	13	3	16	0
	FISCAL CONTR	20	1	1	0	0	0	2	2	4	0
	SBA	2	0	0	0	0	0	0	0	0	0
ELECTED OFFICES		246	5	0	5	0	4	14	139	153	60
	ADJ GEN	40	0	0	2	0	0	2	9	11	5
	AGR	153	0	0	0	0	0	0	99	99	48
	ARMORY BD	13	2	0	3	0	0	5	5	10	1
	ATTORNEY GEN	20	0	0	0	0	0	0	17	17	4
	AUDITORS	4	3	0	0	0	0	3	1	4	0
	GOVERNOR	9	0	0	0	0	0	0	6	6	1
	SEC OF STATE	1	0	0	0	0	0	0	1	1	0
	TREASURER	6	0	0	0	0	4	4	1	5	1
DEP		360	5	37	31	10	64	147	58	205	45
	EN AB MINE	51	2	3	4	0	3	12	11	23	2
	EN ADMIN	15	2	4	1	0	0	7	3	10	2
	EN AIR QUAL	22	0	0	0	10	0	10	6	16	0
	EN ENV ENFOR	82	0	0	0	0	57	57	14	71	29
	EN ENV REMED	14	0	0	9	0	1	10	2	12	4
	EN MINE REC	88	0	28	1	0	2	31	9	40	1
	EN OIL GAS	15	0	2	0	0	0	2	2	4	0
	EN SPEC REC	51	0	0	16	0	0	16	6	22	6
	EN WATER RES	21	1	0	0	0	1	2	4	6	1
	SOLID WASTE	1	0	0	0	0	0	0	1	1	0
HIGHER ED		724	18	7	164	42	294	525	142	667	83
	BLUEFIELD	29	0	0	0	0	9	9	13	22	4
	CONCORD	20	0	0	2	2	11	15	0	15	6
	FAIRMONT	20	0	0	1	7	12	20	0	20	12
	GLENVILLE	24	0	0	17	2	0	19	3	22	5
	MARSHALL	99	0	0	0	4	70	74	18	92	11
	MU AUTISM	1	0	0	0	0	0	0	1	1	0
	OST MED	13	0	0	0	0	0	0	10	10	10
	POLICY COMM	2	1	0	0	0	0	1	0	1	0
	SHEPHERD	35	0	0	17	0	0	17	18	35	0
	WEST LIBERTY	51	0	0	0	4	26	30	7	37	0
	WV STATE	38	0	0	0	6	11	17	20	37	10
	WVSU RESEARC	33	0	0	0	0	0	0	31	31	24
	WVU	329	17	5	122	13	140	297	17	314	1

Cabinet	Agency	Total Fleet	ENV 20%	ERV logs	ETV	PSV	SEV logs	Total Exemption Requests	Additional Underutilized Vehicles that Didn't Submit an Exemption Request	Total # of Underutilized Vehicles for FY2022	Total Vehicles for Review or Reassignment
	WVU TECH	30	0	2	5	4	15	26	4	30	0
HOMELAND SECURITY		1669	61	0	232	21	0	314	407	721	120
	CAB SEC	4	0	0	0	0	0	0	2	2	0
	CR ANTHONY	12	0	0	1	0	0	1	4	5	1
	CR BECKLEY	7	1	0	5	0	0	6	1	7	2
	CR CENT OFF	7	0	0	5	0	0	5	0	5	3
	CR CHAS WR	7	0	0	4	0	0	4	1	5	1
	CR COR INVST	9	0	0	7	0	0	7	1	8	3
	CR COR K9	28	2	0	6	2	0	10	7	17	2
	CR DENMAR	9	0	0	3	0	0	3	3	6	2
	CR HUTTONSV	29	10	0	14	0	0	24	1	25	9
	CR LAKIN	17	1	0	13	0	0	14	1	15	6
	CR MARTINS	9	2	0	6	0	0	8	0	8	5
	CR MT OLIVE	15	3	0	4	0	0	7	2	9	1
	CR NOTHERN	15	5	0	4	0	0	9	2	11	3
	CR OHIO	3	0	0	3	0	0	3	0	3	1
	CR PARKERSB	8	1	0	2	0	0	3	2	5	2
	CR PAROL SRV	45	1	0	6	0	0	7	11	18	1
	CR PRIS INDS	4	1	0	2	0	0	3	1	4	1
	CR PRUNTY	18	2	0	10	0	0	12	3	15	3
	CR SALEM	13	1	0	8	0	0	9	0	9	1
	CR SPEC SRV	12	2	0	5	0	0	7	3	10	4
	CR ST MARYS	13	2	0	4	0	0	6	2	8	3
	CR TRAIN ACA	8	1	0	3	0	0	4	2	6	1
	CR WV PEN	3	2	0	0	0	0	2	0	2	1
	EMERGE MANG	35	0	0	0	0	0	0	15	15	4
	FIRE COMM	42	0	0	0	15	0	15	4	19	2
	JS CENT OFF	14	3	0	6	0	0	9	2	11	1
	JS CHICK BUC	5	2	0	3	0	0	5	0	5	2
	JS DON KUHN	6	2	0	4	0	0	6	0	6	0
	JS GEN SPARA	5	0	0	4	0	0	4	0	4	1
	JS GOIN HOME	53	2	0	44	0	0	46	6	52	29
	JS LOR YEAG	6	1	0	2	0	0	3	0	3	0
	JS ROB SHELL	6	1	0	3	0	0	4	0	4	1
	JS RUBENSTEI	7	0	0	4	0	0	4	1	5	2
	JS SAM PERDU	4	0	0	4	0	0	4	0	4	1
	JS TIGER MOR	4	1	0	2	0	0	3	0	3	0
	JS VIC DOUG	7	0	0	5	0	0	5	0	5	4
	JUST & COMM	2	1	0	0	0	0	1	1	2	1
	PROTECT SERV	6	0	0	0	4	0	4	1	5	0
	RJ CENT OFF	15	2	0	4	0	0	6	2	8	2
	RJ CTR REG	7	0	0	1	0	0	1	1	2	0
	RJ EASTERN	9	3	0	6	0	0	9	0	9	4
	RJ N CTR REG	9	0	0	1	0	0	1	2	3	0
	RJ NORTHERN	7	1	0	6	0	0	7	0	7	3
	RJ POTOMAC	7	1	0	3	0	0	4	1	5	2
	RJ S CTR REG	9	0	0	1	0	0	1	3	4	1
	RJ S WESTER	8	0	0	2	0	0	2	1	3	1
	RJ SOUTHERN	9	1	0	4	0	0	5	0	5	2
	RJ TYGART	9	2	0	4	0	0	6	2	8	0
	RJ WESTERN	8	1	0	4	0	0	5	1	6	1
	SP BCI	123	0	0	0	0	0	0	61	61	0
	SP CACU	11	0	0	0	0	0	0	8	8	0
	SP CDDP	4	0	0	0	0	0	0	0	0	0
	SP GEN REV	810	0	0	0	0	0	0	219	219	0
	SP MVI	101	0	0	0	0	0	0	23	23	0
	SP ST POLIC	26	0	0	0	0	0	0	4	4	0
JUDICIAL		18	0	0	0	0	0	0	10	10	0
	SUPREME COUR	18	0	0	0	0	0	0	10	10	0

Cabinet	Agency	Total Fleet	ENV 20%	ERV logs	ETV	PSV	SEV logs	Total Exemption Requests	Additional Underutilized Vehicles that Didn't Submit an Exemption Request	Total # of Underutilized Vehicles for FY2022	Total Vehicles for Review or Reassignment
LEGISLATIVE		8	7	0	0	0	0	7	0	7	1
	CSI	8	7	0	0	0	0	7	0	7	1
MISC		102	0	0	29	0	0	29	22	51	14
	BARBERS + CO	4	0	0	0	0	0	0	0	0	0
	COAL HERIT	2	0	0	0	0	0	0	2	2	0
	PSC	96	0	0	29	0	0	29	20	49	14
QUASIS		172	1	0	23	1	0	25	76	101	44
	PARKWAYS	172	1	0	23	1	0	25	76	101	44
REVENUE		110	5	0	5	0	5	15	48	63	24
	ABCC	29	0	0	0	0	0	0	17	17	2
	INS COMM	31	0	0	0	0	0	0	21	21	11
	LOTTERY	32	5	0	4	0	0	9	6	15	3
	TAX	18	0	0	1	0	5	6	4	10	8
SENIOR SERVICES		4	2	0	0	0	0	2	2	4	1
	SR SERV	4	2	0	0	0	0	2	2	4	1
TRANSPORTATION		2211	8	0	1125	0	7	1140	416	1556	301
	COURTESY	40	0	0	0	0	0	0	2	2	0
	DMV	42	8	0	15	0	0	23	4	27	13
	DOH	2117	0	0	1105	0	0	1105	410	1515	287
	PUBLIC TRANS	1	0	0	1	0	0	1	0	1	1
	RAILS AUTHOR	11	0	0	4	0	7	11	0	11	0
VETERANS		56	0	0	0	0	0	0	42	42	19
	VET HOME	8	0	0	0	0	0	0	7	7	5
	VET NURSING	6	0	0	0	0	0	0	5	5	2
	VET TRANS	42	0	0	0	0	0	0	30	30	12
Grand Total		6943	172	104	1895	146	414	2731	1688	4419	852

FY2022 Utilization Exemption Report Action Items

Cabinet	Agency	Total Fleet	ENV 20%	ERV Logs	SEV Logs	Missing Odometer	Vehicles With 90,000 Miles & Over	*Vehicles With Missing Street Addresses	Total Vehicles for Review or Reassignment
ADMINISTRATION		48	0	0	8	1	15	26	22
	AVIATION	1	0	0	0	0	0	1	0
	BRIM	1	0	0	0	0	0	0	1
	CPRB	1	0	0	0	0	0	0	1
	FMD	16	0	0	0	0	4	12	9
	GENERAL SERV	11	0	0	7	0	6	1	4
	IS&C	14	0	0	0	1	5	12	4
	PURCHASING	1	0	0	0	0	0	0	1
	REAL ESTATE	2	0	0	0	0	0	0	1
	SURPLUS	1	0	0	1	0	0	0	1
COMMUNITY COLLEGE		92	9	0	17	1	27	20	22
	BLUERIDGE	8	1	0	1	0	2	1	0
	BRIDGEVALLEY	8	0	0	0	0	1	0	3
	EASTERN	3	0	0	0	0	1	0	0
	MOUNTWEST	4	0	0	0	0	3	0	0
	NEW RIVER	22	3	0	0	0	9	0	8
	NORTHERN	5	5	0	0	0	1	5	0
	PIERPONT	1	0	0	0	1	0	1	0
	SOUTHERN	11	0	0	2	0	3	1	6
	WVU POTOMAC	18	0	0	11	0	6	0	0
	WVUP	12	0	0	3	0	1	12	5
ARTS, CULTURE AND HISTORY		15	0	0	0	0	11	1	2
	CULT & HIST	1	0	0	0	0	1	1	0
	ED BROADCAST	11	0	0	0	0	8	0	2
	LIBRARY COMM	3	0	0	0	0	2	0	0
COMMERCE		792	6	59	15	9	415	24	37
	DEV COMM ADV	11	0	0	0	0	4	11	3
	FORESTRY	109	0	58	0	0	75	0	9
	GEO SURVEY	6	1	0	3	0	2	0	3
	LABOR	45	5	0	0	3	7	3	5
	MHST	104	0	0	0	0	59	3	4
	NR DIRECTOR	1	0	0	0	0	1	0	0
	NR LAW	132	0	0	0	0	62	0	2
	NR MAIL	1	0	0	0	0	0	0	1
	NR PARKS	222	0	0	0	2	124	3	1
	NR REALESTAT	1	0	0	0	0	1	0	0
	NR WILDLIFE	135	0	1	0	0	73	0	4
	REHAB SERV	17	0	0	12	0	6	0	2
	WORKFORCE	8	0	0	0	4	1	4	3
DHHR		272	41	0	0	1	122	0	56
	DH BATEMAN	7	3	0	0	0	0	0	3
	DH CENT FLT	32	4	0	0	0	19	0	4
	DH CHILD FAM	3	1	0	0	0	2	0	0
	DH CHILD HOM	5	0	0	0	0	1	0	3
	DH CSED CENT	1	0	0	0	0	0	0	1
	DH CSED RD 8	1	0	0	0	0	1	0	0
	DH CSED RG 6	1	0	0	0	0	0	0	1
	DH CSED RG2	1	0	0	0	0	0	0	1
	DH CSED RG3	1	0	0	0	0	0	0	1
	DH ENV HLT	17	0	0	0	0	7	0	3
	DH EPIDEMIOLOG	3	1	0	0	0	1	0	2
	DH FAM SUPP	1	0	0	0	0	0	0	1
	DH FIS HLTH	1	1	0	0	0	0	0	1
	DH HOPEMONT	2	1	0	0	0	1	0	1
	DH HUM RIGHT	2	1	0	0	0	1	0	0
	DH INV FRAUD	3	0	0	0	0	1	0	0
	DH LAB SRV	3	1	0	0	0	1	0	1
	DH LAKIN	8	2	0	0	0	2	0	5
	DH MANCHIN	3	3	0	0	0	2	0	1

Cabinet	Agency	Total Fleet	ENV 20%	ERV Logs	SEV Logs	Missing Odometer	Vehicles With 90,000 Miles & Over	*Vehicles With Missing Street Addresses	Total Vehicles for Review or Reassignment
	DH MED EXAM	3	2	0	0	0	0	0	3
	DH MED SRV	7	1	0	0	0	3	0	2
	DH OEMS TRAU	1	0	0	0	0	1	0	0
	DH OHFLAC	56	19	0	0	0	31	0	7
	DH OMCFH ADM	6	0	0	0	0	1	0	4
	DH REG 1	19	0	0	0	0	9	0	0
	DH REG 2	18	0	0	0	0	10	0	0
	DH REG 3	17	0	0	0	0	9	0	0
	DH REG 4	21	0	0	0	0	8	0	2
	DH SEC OFFIC	1	0	0	0	0	0	0	1
	DH SHARPE	13	1	0	0	0	6	0	4
	DH SOC SRV	3	0	0	0	0	1	0	0
	DH THREAT PR	3	0	0	0	0	3	0	0
	DH TUBERCULO	1	0	0	0	0	1	0	0
	DH WELCH	3	0	0	0	1	0	0	1
	DH WITHROW	3	0	0	0	0	0	0	3
	DIV OF HEAL	2	0	0	0	0	0	0	0
ECONOMIC DEVELOPMENT		3	0	0	0	0	0	3	1
	DEV OFFICE	3	0	0	0	0	0	3	1
EDUCATION		41	4	1	0	5	16	8	0
	DEAF BLIND	19	3	0	0	0	12	3	0
	FISCAL CONTR	20	1	1	0	4	4	4	0
	SBA	2	0	0	0	1	0	1	0
ELECTED OFFICES		246	5	0	4	33	111	181	60
	ADJ GEN	40	0	0	0	24	6	40	5
	AGR	153	0	0	0	8	81	113	48
	ARMORY BD	13	2	0	0	0	8	12	1
	ATTORNEY GEN	20	0	0	0	1	9	3	4
	AUDITORS	4	3	0	0	0	1	3	0
	GOVERNOR	9	0	0	0	0	4	9	1
	SEC OF STATE	1	0	0	0	0	1	0	0
	TREASURER	6	0	0	4	0	1	1	1
DEP		360	5	37	64	0	144	256	45
	EN AB MINE	51	2	3	3	0	16	36	2
	EN ADMIN	15	2	4	0	0	7	11	2
	EN AIR QUAL	22	0	0	0	0	10	0	0
	EN ENV ENFOR	82	0	0	57	0	32	75	29
	EN ENV REMED	14	0	0	1	0	8	10	4
	EN MINE REC	88	0	28	2	0	35	65	1
	EN OIL GAS	15	0	2	0	0	9	13	0
	EN SPEC REC	51	0	0	0	0	17	28	6
	EN WATER RES	21	1	0	1	0	9	18	1
	SOLID WASTE	1	0	0	0	0	1	0	0
HIGHER ED		724	18	7	294	18	215	337	83
	BLUEFIELD	29	0	0	9	0	14	0	4
	CONCORD	20	0	0	11	5	8	5	6
	FAIRMONT	20	0	0	12	0	2	0	12
	GLENVILLE	24	0	0	0	1	14	1	5
	MARSHALL	99	0	0	70	5	37	96	11
	MU AUTISM	1	0	0	0	0	1	1	0
	OST MED	13	0	0	0	0	1	13	10
	POLICY COMM	2	1	0	0	0	1	0	0
	SHEPHERD	35	0	0	0	0	15	35	0
	WEST LIBERTY	51	0	0	26	0	30	1	0
	WV STATE	38	0	0	11	0	21	38	10
	WVSU RESEARC	33	0	0	0	0	7	1	24
	WVU	329	17	5	140	7	57	131	1
	WVU TECH	30	0	2	15	0	7	15	0
HOMELAND SECURITY		1669	61	0	0	70	764	1087	120
	CAB SEC	4	0	0	0	0	1	1	0

Cabinet	Agency	Total Fleet	ENV 20%	ERV Logs	SEV Logs	Missing Odometer	Vehicles With 90,000 Miles & Over	*Vehicles With Missing Street Addresses	Total Vehicles for Review or Reassignment
	CR ANTHONY	12	0	0	0	0	6	0	1
	CR BECKLEY	7	1	0	0	0	1	0	2
	CR CENT OFF	7	0	0	0	0	2	0	3
	CR CHAS WR	7	0	0	0	0	4	0	1
	CR COR INVST	9	0	0	0	0	2	0	3
	CR COR K9	28	2	0	0	0	17	0	2
	CR DENMAR	9	0	0	0	0	4	0	2
	CR HUTTONSV	29	10	0	0	1	10	1	9
	CR LAKIN	17	1	0	0	1	7	1	6
	CR MARTINS	9	2	0	0	0	2	0	5
	CR MT OLIVE	15	3	0	0	0	9	0	1
	CR NOTHERN	15	5	0	0	3	8	3	3
	CR OHIO	3	0	0	0	0	2	0	1
	CR PARKERSB	8	1	0	0	0	3	0	2
	CR PAROL SRV	45	1	0	0	0	16	0	1
	CR PRIS INDS	4	1	0	0	0	1	0	1
	CR PRUNTY	18	2	0	0	1	5	0	3
	CR SALEM	13	1	0	0	3	5	3	1
	CR SPEC SRV	12	2	0	0	0	5	0	4
	CR ST MARYS	13	2	0	0	0	5	0	3
	CR TRAIN ACA	8	1	0	0	0	2	0	1
	CR WV PEN	3	2	0	0	0	2	0	1
	EMERGE MANG	35	0	0	0	0	16	9	4
	FIRE COMM	42	0	0	0	5	13	0	2
	JS CENT OFF	14	3	0	0	0	8	0	1
	JS CHICK BUC	5	2	0	0	0	1	0	2
	JS DON KUHN	6	2	0	0	0	2	0	0
	JS GEN SPARA	5	0	0	0	0	3	0	1
	JS GOIN HOME	53	2	0	0	0	9	0	29
	JS LOR YEAG	6	1	0	0	2	2	2	0
	JS ROB SHELL	6	1	0	0	1	1	1	1
	JS RUBENSTEI	7	0	0	0	0	3	0	2
	JS SAM PERDU	4	0	0	0	0	0	0	1
	JS TIGER MOR	4	1	0	0	0	3	0	0
	JS VIC DOUG	7	0	0	0	0	1	0	4
	JUST & COMM	2	1	0	0	0	1	0	1
	PROTECT SERV	6	0	0	0	0	2	2	0
	RJ CENT OFF	15	2	0	0	0	8	0	2
	RJ CTR REG	7	0	0	0	0	7	0	0
	RJ EASTERN	9	3	0	0	0	2	0	4
	RJ N CTR REG	9	0	0	0	0	7	0	0
	RJ NORTHERN	7	1	0	0	0	4	0	3
	RJ POTOMAC	7	1	0	0	0	2	0	2
	RJ S CTR REG	9	0	0	0	1	6	1	1
	RJ S WESTER	8	0	0	0	0	6	0	1
	RJ SOUTHERN	9	1	0	0	0	7	0	2
	RJ TYGART	9	2	0	0	0	8	0	0
	RJ WESTERN	8	1	0	0	0	5	0	1
	SP BCI	123	0	0	0	2	57	114	0
	SP CACU	11	0	0	0	0	6	11	0
	SP CDDP	4	0	0	0	0	3	4	0
	SP GEN REV	810	0	0	0	35	441	807	0
	SP MVI	101	0	0	0	14	8	101	0
	SP ST POLIC	26	0	0	0	1	3	26	0
JUDICIAL		18	0	0	0	1	13	18	0
	SUPREME COUR	18	0	0	0	1	13	18	0
LEGISLATIVE		8	7	0	0	0	2	7	1
	CSI	8	7	0	0	0	2	7	1
MISC		102	0	0	0	2	46	38	14
	BARBERS + CO	4	0	0	0	0	1	4	0

Cabinet	Agency	Total Fleet	ENV 20%	ERV Logs	SEV Logs	Missing Odometer	Vehicles With 90,000 Miles & Over	*Vehicles With Missing Street Addresses	Total Vehicles for Review or Reassignment
	COAL HERIT	2	0	0	0	0	2	0	0
	PSC	96	0	0	0	2	43	34	14
QUASIS		172	1	0	0	13	59	168	44
	PARKWAYS	172	1	0	0	13	59	168	44
REVENUE		110	5	0	5	1	32	1	24
	ABCC	29	0	0	0	0	9	0	2
	INS COMM	31	0	0	0	0	7	0	11
	LOTTERY	32	5	0	0	0	11	0	3
	TAX	18	0	0	5	1	5	1	8
SENIOR SERVICES		4	2	0	0	0	2	0	1
	SR SERV	4	2	0	0	0	2	0	1
TRANSPORTATION		2211	8	0	7	76	1285	522	301
	COURTESY	40	0	0	0	0	35	40	0
	DMV	42	8	0	0	0	18	0	13
	DOH	2117	0	0	0	76	1225	479	287
	PUBLIC TRANS	1	0	0	0	0	0	1	1
	RAILS AUTHOR	11	0	0	7	0	7	2	0
VETERANS		56	0	0	0	3	32	23	19
	VET HOME	8	0	0	0	0	2	0	5
	VET NURSING	6	0	0	0	1	3	1	2
	VET TRANS	42	0	0	0	2	27	22	12
Grand Total		6943	172	104	414	234	3311	2720	852

*In FY2020 AFCs were given the ability to update vehicle addresses and driver information