



Mark D. Scott CABINET SECRETARY STATE OF WEST VIRGINIA DEPARTMENT OF ADMINISTRATION FLEET MANAGEMENT DIVISION 2101 WASHINGTON STREET, EAST P.O. BOX 50121 CHARLESTON, WEST VIRGINIA 25305-0121

Kenny H. Yoakum DIRECTOR

11/15/2022

Mark Scott Cabinet Secretary West Virginia Department of Administration 1409 Greenbrier Street Charleston, WV 25311

Re: WV Code §5A-12, State Vehicle Fleet Annual Report for FY2022

Dear Secretary Scott,

Included with this cover letter is the State Vehicle Fleet Annual Report for FY2022. WV Code §5A-12-12 requires the Fleet Management Division (FMD) to provide this report on or before Dec. 31st. Due to the size of the document, a flash drive has been provided that contains the following: Fleet Annual Report, Appendix 1-Inventory, Appendix 2-Fleet Operating Cost, Appendix 3-Exempt Reporting, Appendix 4-Utilization, Appendix 5-Reimbursements and Rentals, Appendix 6-Noncompensatory Drivers, Appendix 7-Auditor's Spot Compliance, FY2022 Complaints, and a copy of this letter with the summary charts.

Below is an executive summary chart that contains the state's inventory, vehicle requests, and maintenance and fueling activity since 2018. A historical accounting was not required by WV Code §5A-12, but FMD thought a historical perspective would be beneficial.

Inventory: FMD's purview covers 1 ton and under vehicles and that inventory has stayed constant. With the passage of WV Code §5A-12 in 2018 and with the assistance of wvOASIS, FMD started reporting on all licensed units which includes vehicles over 1 ton and trailers. The state's wvOASIS licensed motorized vehicle count is 8,949. There are 1,812 non-motorized licensed units (trailers) bringing the total licensed inventory number to 10,761. The attached chart and graph below list the state's inventory by the operating agency. The breakout provided is organized by the cabinet level.

Vehicle Acquisitions and Decommissions: The number of vehicle requests has remained virtually the same with a spike in the number of acquisitions and decommissions during 2019. The state has had a moratorium on the purchase of new vehicles since March 2017, requiring agencies to seek the Governor's Office approval before acquiring a new vehicle. The replacement criteria has also been increased from 4 years and 100,000 miles to 5 years and 120,000 miles. The attached chart and graph provide a breakout by cabinet level and vehicle class.

Maintenance and Fueling Costs: Maintenance and fueling cost decreased sharply in CY2020 due to the COVID-19 pandemic. §5A-12-9 (a) requires agencies to use FMD's services for maintenance and fueling. In 2018, FMD had 2,680 units using maintenance services and as of October 1, 2022, there were 3,211 using FMD's maintenance services. The same applies for fueling services, which increased from 4,098 to 4,747. Even with the increase in the number of units utilizing FMD's services the overall costs are still below pre-COVID numbers.

FMD has added telematics and an online reservation system with a kiosk and vehicle key lock box. Telematics is the tool and service that can answer who, what, when, where and why a state vehicle is being utilized. Telematics is the final piece of the puzzle that completes the services required to efficiently manage a state vehicle. The online reservation system with the kiosk and vehicle key lock box is the tool and service to facilitate the sharing of state vehicles across agencies. The service could be utilized to reduce the number of state pool vehicles. Both services are currently being offered and agencies may elect to participate.

FMD will continue to provide the tools and services to allow the agencies to manage their fleets in an efficient and effective manner. Please let me know if you have any questions.

Sincerely,

Shurth Yourkum

Licens	Licensed Inventory Count													Last Updated 11/1/22	1/1/22				
		11/9/2018			11/5/2019			11/4/2020			-	11/2/2021				11/1/2022			
		an hiddal an H	# of		t anisidation to			# of Mohteloe 1				tt of Vahiolae				# of Vahiclae 1			
				1. # Licensed	* of vences 1- Ton and	# of Vehicles	# Licensed	Ton and	# of Vehicles	# Licensed # Licensed	_	1-Ton and	# of Vehicles	# Licensed		Ton and	# of Vehicles	# Licensed	# Licensed
_			ť	Non-	Under,	Over 1-Ton,	Non-	Under,	Over 1-Toh,	-uaN	Third	Under,	Over 1-Ton,	-uoN	# Licensed	Under,	Over 1-Ton,	-uoN	Third
20,02	Armente	Licensed	Licensed	Motorized	Licensed	Licensed	Motorized	Licensed Motorized	Licensed	Motorized	Party	Licensed Motorized	Licensed Motorized	Motorized	Third Party Leased	Licensed Motorized	Licensed	Motorized	Party Leased
AD	DOA	46	5	4	49	-	9	47	5	6		44	S			58	_	11	
ខ	1	87	20		63			65		26	2	76	26		1	75		31	F
8		825	62	230	814	56	340	802	56	354	4	819	56	375		789	56	390	
9	-	33	10		32	10		41	10			41	10			40	13		
공	Arts Culture and History	18	t.		19	L.	e	16	1	4		15	1	4		16	1	4	
급	Elected Officials	196	15	7	188	16	44	198	15	46		194	15	51		197	16	53	
뿦		781	82	188	791	88	156	757	93	155	21	739	85	162	21	724	81	171	24
P	Judicial	19			19			19				17				19			
ш	Legislative	7			80			8				80				80			
EN		358	2	39	376	2	62	372	1	45		371	7	45		359	1	47	
B	Economic Development											15				12			
н	DHHR	297	2		292	-	22	294	1	22		275	1	17		301	51	17	
£	Homeland Security	1737	61	87	1694	84	195	1636	94	195	34	1641	78	179	36	1638	75	187	37
₹	Misc	105		2	100		4	101		4		129	10	27	15	154	7	29	9
ß	Quasis	167	68		189	90	49	195	85	49		197	71	50		186	73	57	
R	Senior Services	7			9			9				9				4			
TM	Tourism													H		-		29	
R	Revenue	112		2	111		3	110		3		108		m		110	1	m	
¥	Transportation	2143	1327	966	2010	1477	713	2206	1530	735		2230	1525	755		2199	1526	778	
R	Veterans Assistance	73	2	3	72	2	4	65	2	4		61	2	4		52	2	ŝ	
Invent	Inventory Totals	7011	1657	1528	6833	1851	1621	6938	1917	1651	61	69869	1886	1713	73	6942	1939	1812	68
State's	State's Licensed Inventory Totals	10196			10305			10567				10658				10761			



State Licensed Vehicle Inventory

AD	DOA	2	\$59,946.00	S	\$125,257.00	5	\$75,820.00	15	\$77,927.00	10	\$132,986.17
ប្រ	Community College	11	\$115,893.00	15	\$172,181.00	11	\$364,360.00	11	\$187,715.00	2	\$23,589.65
8	Commerce	62	\$1,669,261.00	69	\$1,715,885.00	55	\$1,318,212.00	67	\$1,629,146.00	136	\$3,944,458.57
ED	Education		\$20,928.00	12	\$313,153.00	2	\$74,545.00	4	\$88,388.00		
ъ	Arts, Culture and History				\$27,621.00					4	\$133,268.70
Ш	Elected Offices	12	\$300,268.00	18	\$434,532.00	14	\$340,985.00	54	\$906,973.66	26	\$815,760.50
뽀	Higher Ed	46	\$760,209.03	42	\$918,742.71	31	\$730,222,88	18	\$656,108.90	49	\$1,297,392.17
2	Judicial							5	\$147,955.00		
느	Legislative	7	\$27,819.00	e	\$65,169.00			7	\$28,116.00		
ES	DEP			86	\$2,422,238.00	48	\$1,270,303.00	49	\$1,119,953.00	8	\$217,073.76
님	DHHR	m	\$154,640.00	30	\$593,512.00	33	\$772,289.00	58	\$4,407,027.00	111	\$1,416,686.00
HS	Homeland Security	274	\$7,849,466.00	203	\$5,812,649.80	154	\$4,183,936,10	130	\$3,712,645.00	141	\$5,207,874.20
١	Misc			13	\$385,865.00	15	\$447,325.00	11	\$339,892.00	14	\$279,266.00
ß	Quasis	8		18	\$723,624.80						
SR	Senior Services					1	\$28,321.00				
RE	Revenue	8	\$195,152.00	15	\$409,379.00	13	\$360,537.00	15	\$427,459.00	12	\$390,990.20
IM	Tourism									1	\$72,495.00
۳	Transportation	123	\$3,157,771.00	216	\$5,863,954.00	166	\$4,438,999.00	124	\$3,927,968.00	92	\$1,783,885.20
٨E	Veterans Assistance	6	\$182,101.00							4	\$104,569.00



Acquisition Quantity by Contract Year

S:\Reports and Procedures\Annual Fleet Report\2022 Agency Vehicle Operation Cost Report\Final Report\Final Report\Executive Summary Letter-Chart\Cab level Maint Fuel Inventory Chart Report Ver 6

Vehicl	Vehicle Decommissions	Year	Year	Year	Year	Year
AD	AD DOA	2	4	4	15	5
ខ	Community College	7	6	8	2	7
8	Commerce	67	76	45	70	119
Ð	Education		S	1		5
Э	Arts, Culture and History		1		2	5
Е	Elected Offices	15	22	11	6	26
뷔	Higher Ed	64	41	41	23	49
2	Judicial				5	
Щ	Legislative	1	2			
EN	DEP		86	46	49	8
Н	DHHR	1	32	38	45	116
HS	Homeland Security	101	119	194	91	118
¥	Misc		12	14	80	11
ß	Quasis	27	14			
SR	Senior Services			1		2
RE	Revenue	9	14	14	16	13
ТК	Transportation	132	185	151	108	72
Ч Ч	Veterans Assistance	20			4	4

MV18 Contract MV19 Contract MV20 Contract MV21 Contract MV22 Contract





Maintenance Cost

Date Modified: 11/1/22

INIGINIC				Cal	nale iniualita. 11/1/20	17/1	27		
DIV CD	DEPARTMENT		CY2018	j	CY2019	į	CY2020		CY2021
AD	DOA	ŝ	69,597.14	ŝ	67,481.59	ŝ	54,006.46	ŝ	102,962.13
ប្រ	Community College	ŝ	34,624.48	ş	55,304.06	s	47,291.43	ŝ	65,031.76
	Agriculture								
8	Commerce	ŝ	820,808.08	ş	899,413.22	ş	787,209.60	ş	839,169.86
B	Education	ŝ	15,438.65	ŝ	24,211.89	ŝ	13,481.90	ŝ	36,363.62
ਲ	Arts, Culture and History	ŝ	32,122.41	ŝ	27,186.37	ŝ	25,067.60	ŝ	31,310.37
Б	Economic Development							ŝ	996.79
Е	Elected Offices	ŝ	61,401.06	ŝ	113,103.89	ŝ	78,277.48	ŝ	58,376.66
屮	Higher Ed	ŝ	92,827.72	ŝ	204,441.06	ŝ	236,328.37	ŝ	231,357.63
n	Judicial	ŝ	15,645.34	ŝ	15,388.44	ŝ	15,333.49	ŝ	20,358.82
비	Legislative	ŝ	66,217.13	ŝ	5,529.36	ŝ	5,470.65	ŝ	2,108.99
EN	DEP	43-	581,986.94	ŝ	659,815.13	ŝ	489,047.76	ŝ	440,540.57
	Governor								
Н	DHHR	ŝ	360,406.18	ŝ	350,222.14	ŝ	241,939.55	ŝ	293,299.08
HS	Homeland Security	ŝ	751,502.91	ŝ	814,658.98	ŝ	600,222.91	ŝ	689,098.71
M	Misc	Ş	199,077.44	ŝ	159,031.20	ŝ	139,942.49	ŝ	192,338.75
g	Quasis					ŝ	165.00	ŝ	359.75
	PSC								
	Water Development Authority								
	Constitutional Officers	_							
SR	Senior Services	ŝ	6,242.93	ŝ	7,615.39	ŝ	4,476.59	ŝ	720.57
	Solid Waste	_							
	Special Investigation								
RE	Revenue	ŝ	120,308.89	ŝ	122,957.86	ŝ	95,290.69	ŝ	107,265.23
ΤM	Tourism	_							
TR	Transportation	Ş	48,472.96	ŝ	47,485.18	ŝ	31,515.81	ŝ	39,613.05
VE	Veterans Assistance	Ş	26,032.10	Ş	24,357.00	ŝ	16,575.60	ŝ	35,300.49
	Totals	s	\$ 3,302,712.36	S	\$ 3,598,202.76		\$ 2,881,643.38	ŝ	\$ 3,186,572.83



S.\Reports and Procedures\Annual Fleet Report\2022 Agency Vehicle Operation Cost Report\Final Report\Executive Summary Letter-Chart\Cab level Maint Fuel Inventory Chart Report Ver 6

Fuel Cost and Gallons

Date Modified: 11/1/22

CALOL CALOL CALOL CALOL CALOL CALOL CALOL 25,439 581,325.25 30,902 555,831.68 510,1050.53 10,050.53 14,486 574,439.20 27,352 547,707.81 21,518 562,768.57 579,843 51,544,049.94 595,222 51,14,057.29 553,688 51,460,853.20 13,432 537,636.44 14,511 520,991.82 9,894 539,329.62 11,141 526,702.85 10,274 515,849.46 7,670 521,617.84 13,432 5313,782.12 119,713 526,406 511,321.88 533,552.48 55,6406 5313,782.12 119,713 526,705.89 51,460,853.30 537,781.893 55,6406 5313,722.12 119,713 524,706.13 530,266.31 530,266.31 55,6406 5313,722.13 513,460,853.30 531,733.71 123,566 537,706.13 55,6406 531,711,634 53,248,688.68 53,75081.36 53,740.61 531,336.52,48 55,6406 531,81										
			CY2018		CYZUI	Ð	CYZUZ	5	CY202	
IDD DO S5,831.68 S6,70.50.53 S10,05.05	DIV CD	DEPARTMENT	Fuel	Gallons	Fuel	Gallons	Fuel	Gallons	Fuel	Gallons
Image: constraint of the	AD	DOA	\$70,350.54	25,439	\$81,325.25	30,902	\$55,831.68	26,576	\$101,050.53	37,650
Agriculture Adrive S35,878.3 S15,976.3 S1,931,823 S1,640,853.2 S2,470,67 S1,640,853.2 S2,470,67 S1,640,853.2 S2,470,67 S2,470,67 S2,470,67 S2,470,67 S2,470,67 S2,470,61 S2,471,618,61 S2,470,61 S	ប		\$41,000.38	14,486	\$74,439.20	27,352	\$47,707.81	21,518	\$62,768.57	22,765
Image: constraint S1,51,818,94 S79,843 S1,54,049.94 S95,222 S1,114,057,22 S55,568 S1,460,853,20 Rts. Culture and History \$36,87,13 11,411 \$55,7018 1,4511 \$53,931,815 9,894 \$53,353,623 Rts. Culture and History \$35,6,871,81 11,414 \$55,7018 1,4511 \$53,536,818 \$53,353,523 \$53,356,128 \$53,356,128 \$53,356,128 \$53,356,128 \$53,356,128 \$52,470,67 \$52		Agriculture								
Image: Not state Single S	8	Commerce	\$1,591,818.94	579,843	\$1,544,049.94	595,222	\$1,114,057.29	553,688	\$1,460,853.20	550,712
Arts, Culture and History 530,681.29 11,141 526,702.85 10,274 515,89.46 7,570 51,1617.84 Elected Offices 5307,459.78 108,058 5413,748.20 153,345 5337,53.48 Higher Ed 515,776.21 5308 5413,748.20 11,321 515,375.9 537,540.6 Higher Ed 515,776.27 5,389 530,284.36 11,321 511,322.8 537,540.8 Undicial 515,776.27 5,389 530,284.36 11,321 511,522.89 5,556 517,396.45 Dudricial 515,776.27 538 590,048.2 347,022 548,939.40 289,415 571,396.45 Dudricial 552,556.35 192,259 547,983.04 18,7080 555,731,398.35 590,246.18 571,395.45 571,396.45 Dudricia 552,466,70 1,376,817 5,302,048.32 5402,043.46 7,705 532,506.31 517,396.45 Dudricia 552,410,94.91 9,022 542,482.02 14,029.2 548,49.46 7,775.36 532,60.34 1,716.4 <td>ED</td> <td>Education</td> <td>\$36,876.34</td> <td>13,432</td> <td>\$37,636.44</td> <td>14,511</td> <td>\$20,991.82</td> <td>9,894</td> <td>\$39,329.62</td> <td>14,359</td>	ED	Education	\$36,876.34	13,432	\$37,636.44	14,511	\$20,991.82	9,894	\$39,329.62	14,359
Image: constraint of the constrant of the constraint of the constraint of the constraint of the c	Э		\$30,681.29	11,141	\$26,702.85	10,274	\$15,849.46	7,670	\$21,617.84	8,076
Economic Development Economic Development 515,705.34 56,406 5313,782.12 119,783 527,89,665.31 52,470.67 Higher Ed \$155,776.34 56,406 \$313,782.12 119,783 \$27,3326 \$377,818.33 Udicial \$15,776.27 5,339 \$502,084.36 11,331 \$125,716.32 \$377,818.33 Udicial \$515,776.23 3502,883.53 \$202,048.32 \$479,988.393.04 \$571,998.59 \$571,998.59 Deventor \$592,556.33 192,259 \$479,988.304 187,080 \$250,733.77 123,266 \$571,1938.55 Moneland Security \$537,68,720.04 1,376.817 \$1,302.01 \$470,202 \$234,032 \$571,938.56 \$571,938.56 \$571,938.56 \$571,938.56 \$571,938.56 \$571,938.56 \$571,938.56 \$577,932.55 \$571,938.56 \$571,938.56 \$571,938.56 \$577,932.56 \$571,938.56 \$571,938.56 \$571,938.56 \$571,938.56 \$571,938.56 \$571,938.56 \$577,932.56 \$571,938.56 \$571,938.56 \$571,938.56 \$571,938.56 \$571,938.56 \$571,932.52,932.68 </td <td>Ш</td> <td>Elected Offices</td> <td>\$307,459.78</td> <td>108,058</td> <td>\$413,748.20</td> <td>152,342</td> <td>\$286,418.15</td> <td>133,558</td> <td>\$333,652.48</td> <td>121,323</td>	Ш	Elected Offices	\$307,459.78	108,058	\$413,748.20	152,342	\$286,418.15	133,558	\$333,652.48	121,323
Higher Ed \$155,726.34 56,406 \$313,782.12 119,783 \$278,966.31 132,329 \$377,818.93 Iudicial \$15,776.27 \$,338 \$302,048.36 \$1,371 \$12,572.89 \$377,81.93 Iegislative \$503,379.33 \$202,356.35 \$502,048.32 \$302,048.32 \$377,198.53 \$377,198.53 DEP \$596,000 \$530,004 \$350,033 \$302,048.32 \$302,048.32 \$377,192.86 \$377,198.56 Morenor \$552,565.35 192,259 \$479,088.30 \$147,029 \$571,596.53 \$177,596 \$377,198.56 Misc \$522,656.35 192,259 \$470,0292 \$240,024.31 \$3,240,88.68 \$377,098 Misc \$524,049.3 \$90,291 \$1,346 \$253,176.53 \$171,634 \$37,7596 \$377,596 \$377,596 \$377,596 \$377,596 \$377,596 \$377,596 \$377,596 \$377,596 \$37,795,966 \$37,795,966 \$37,795,966 \$37,795,966 \$37,795,966 \$37,795,966 \$37,795,966 \$37,795,966 \$37,795,966 \$37,795,966 \$37	EC	Economic Development							\$2,470.67	876
	HE	Higher Ed	\$155,726.34	56,406	\$313,782.12	119,783	\$278,966.31	132,329	\$377,818.93	138,482
	n	Judicial	\$15,776.27	5,389	\$30,284.36	11,321	\$18,513.28	8,741	\$30,263.26	10,832
DEP 5962,956.54 350,833 5902,048.92 347,025 558,939.40 289,415 5721,998.59 Governor \$522,656.35 192,259 \$47,025 \$528,933.04 187,080 \$250,733.77 123,266 \$375,081.36 DHHR \$522,656.35 192,259 \$479,883.04 187,080 \$250,733.77 123,266 \$375,081.36 Hemeland Security \$5,750.04 1,376,817 \$5,632,482.03 1,402,922 \$2,381,266.39 1,171.634 \$375,081.36 Misc \$244,094.33 90,291 \$249,081.44 94,022 \$2,381,266.39 1,171.634 \$3754.886.88 Misc \$244,094.33 90,291 \$249,081.44 94,022 \$2,595.84 1,276 \$7757.95 Ouasis Ouasis \$244,094.33 \$244,094.33 \$1,376 \$7757.95 \$7757.95 Vater Development Authority E E \$26,374 \$3,248,688.68 \$7757.95 Vater Development Authority E E \$26,378.81 \$2,478 \$288.644.41 \$288.044.15	ш	Legislative	\$20,379.93	7,593		8,920	\$11,592.89	5,556		6,447
Governor Governor S522,656.35 192,259 5479,883.04 187,080 5250,733.77 123,266 5375,081.36 DHHR \$524,094.35 192,259 \$479,883.04 187,080 \$250,733.77 123,266 \$375,081.36 Homeland Security \$3,768,720.04 1,376,817 \$3,543,483.04 187,089 \$526,033 1,171,634 \$3,548,688.68 Misc \$244,094.93 90,291 \$240,801.44 94,024 \$1,616,925,84 84,095 \$288,044.15 Misc \$244,094.93 90,291 \$240,801 \$44 \$4095 \$288,044.15 \$757,95 Noate Match Development Authority \$1,016 \$1,276 \$7,757,95 \$77,57,95 \$77,57,95 Second Second \$244,091 \$754 \$1,402 \$288,044.15 \$77,57,95 \$77,57,95 Nater Development Authority \$1,016 \$75,958,14 \$1,276 \$75,74 \$769,573,14 \$769,573,14 Second Se	EN	DEP	\$962,956.54	350,853	\$902,048.92	347,025	\$588,939.40	289,415	\$721,998.59	270,211
$ \begin{array}{ $		Governor								
$ \begin{array}{ $	Н	DHHR	\$522,656.35	192,259	\$479,883.04	187,080	\$250,733.77	123,266	\$375,081.36	141,584
Nisc $$ $ $ $ $ $ $ $ $ $ $ $ $ $ $ $ $ $ $ $	HS	Homeland Security	\$3,768,720.04	1,376,817	\$3,632,482.03	1,402,922				1,222,507
	IΨ	Misc	\$244,094.93	90,291	\$240,801.44	94,024	\$166,925.84	84,095		108,757
PSC PSC <td>ß</td> <td>Quasis</td> <td></td> <td></td> <td>\$3,592.81</td> <td>1,345</td> <td>\$2,595.84</td> <td>1,276</td> <td></td> <td>2,891</td>	ß	Quasis			\$3,592.81	1,345	\$2,595.84	1,276		2,891
Water Development Authority water Development Authority set of the set of		PSC								
		Water Development Authority								
Senior Services \$6,370.83 2,316 \$6,278.81 2,402 \$999.36 464 \$505.74 Solid Waste Solid Waste \$101 W		Constitutional Officers								
Solid Waste Solid Waste Solid Waste <	SR	Senior Services	\$6,370.83	2,316		2,402	\$999.36		\$505.74	196
Special Investigation \$208,720.23 76,831 \$200,571.17 78,197 \$116,265.44 56,827 \$170,828.12 Revenue \$208,720.23 76,831 \$200,571.17 78,197 \$116,265.44 56,827 \$170,828.12 Iourism \$208,761 176,113 \$608,005.87 236,343 \$418,802.18 208,463 \$483,434.61 Iransportation \$478,286.76 176,113 \$608,005.87 236,343 \$418,802.18 208,463 \$483,436.61 Veterans Assistance \$37,601.82 14,039 \$37,293.64 14,686 \$17,808.30 \$8,789 \$26,41.438 Totals \$6499,537.31 3,101,307 \$8,655,441.13 3,334,653 \$5,794,265.21 2,843,759 \$7,769,975.13 Cost Per Gallon \$2.74 \$2.74 \$2.76 \$2.06 \$2.06 \$2.06 \$2.07		Solid Waste								
Revenue \$208,720.23 76,831 \$200,571.17 78,197 \$116,265.44 56,827 \$170,828.12 Tourism Tourism \$478,200.51.13 \$608,005.87 236,343 \$418,802.18 208,463 \$433,434.61 Transportation \$478,286.76 176,113 \$608,005.87 236,343 \$418,802.18 208,463 \$433,434.61 Veterans Assistance \$37,601.82 14,039 \$37,293.64 14,686 \$17,808.30 8,789 \$26,41.438 Totals S6,499,537.31 3,101,307 \$8,655,441.13 3,334,653 \$5,794,265.21 2,843,759 \$7,769,975.13 Cost Per Gallon \$2.74 \$2.74 \$2.60 \$2.04 \$2.04 \$2.04		Special Investigation								
Tourism Tourism \$478,286.76 176,113 \$608,005.87 236,343 \$418,802.18 208,463 \$433,434.61 Transportation \$478,286.76 176,113 \$608,005.87 236,343 \$418,802.18 208,463 \$433,434.61 Veterans Assistance \$37,601.82 14,039 \$37,293.64 14,686 \$17,808.30 8,789 \$26,414.38 Totals \$6,499,537.31 3,101,307 \$8,655,441.13 3,334,653 \$5,794,265.21 2,843,759 \$7769,975.13 Cost Per Gallon \$2.74 \$2.74 \$2.60 \$2.04 \$2.04 \$2.04	RE	Revenue	\$208,720.23	76,831		78,197	\$116,265.44	56,827	\$170,828.12	64,654
Transportation \$478,286.76 176,113 \$608,005.87 236,343 \$418,802.18 208,463 \$433,434.61 Veterans Assistance \$37,661.82 14,039 \$37,293.64 14,686 \$17,808.30 8,789 \$26,414.38 Totals \$8,499,537.31 3,101,307 \$8,655,441.13 3,334,653 \$5,794,265.21 2,843,759 \$7,769,975.13 Cost Per Gallon \$2.74 \$2.74 \$2.66 \$2.760 \$2.04 \$2.04	τM	Tourism								
Veterans Assistance \$37,661.82 14,039 \$37,293.64 14,686 \$17,808.30 8,789 \$26,414.38 Totals \$8,499,537.31 3,101,307 \$8,655,441.13 3,334,653 \$5,794,265.21 2,843,759 \$7,769,975.13 Cost Per Gallon \$2.74 \$2.60 \$2.74 \$2.60 \$2.04	TR	Transportation	\$478,286.76	176,113		236,343	\$418,802.18	208,463	\$483,434.61	184,257
\$8,499,537.31 3,101,307 \$8,655,441.13 3,334,653 \$5,794,265.21 2,843,759 \$7,769,975.13 \$2.74 \$2.60	ΛE	Veterans Assistance	\$37,661.82	14,039		14,686				9,799
\$2.74 \$2.60		Totals	\$8,499,537.31	3,101,307	\$8,655,441.13	3,334,653	\$5,794,265.21	2,843,759	\$7,769,975.13	2,916,375
		Cost Per Gallon		\$2.74		\$2.60		\$2.04		\$2.66

Fuel Cost and Gallons



S:\Reports and Procedures\Annual Fleet Report\2022 Agency Vehicle Operation Cost Report\Final Report\Final Report\Executive Summary Letter-Chart\Cab level Maint Fuel Inventory Chart Report Ver 6

Fleet Management Division 2022 Annual Fleet Report



Fleet Management Division

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Appendix 7 Auditor's Office State Vehicle Summary of Spot Compliance Audit FY2022

Background

In 2016, the Legislature requested the total number of state vehicles from three agencies, Fleet Management Division (FMD), the Department of Motor Vehicles (DMV), and the Board of Risk and Insurance Management (BRIM). FMD reported approximately 7,500 vehicle units, DMV reported approximately 10,500, and BRIM reported approximately 13,000 units. Due to each agency having differing responsibilities, missions, and oversight authorities, the total numbers did not match, and the question of "How many vehicles does the state have?" remained.

WV Code §5A-12 was passed on March 7, 2018, and emergency Rules were implemented on November 14, 2018. The Code and Rule established procedures for the use and yearly reporting of agencies' fleet inventory and operating cost. The new legislation outlines the agencies' and FMD's responsibilities. It also provides two enforcements checks: first, the DMV relicensing project that requires agencies to list their vehicles in wvOASIS fixed assets before a new plate will be issued (all state green plates expired on December 31, 2018, and the DMV relicensing project will ensure the accuracy of the state's inventory); second, the State Auditor's Office must conduct a spot compliance audit on not less than 20% of the state's fleet annually to monitor operator, spending unit, and fleet coordinator records and reports for accuracy and compliance beginning July 1, 2019. The State Auditor shall report to FMD the findings of each spot compliance audit. The Auditor's Office spot compliance ensures agencies are following the requirements in the WV Code §5A-12 and Legislative Rule 148-03.

WV Code §5A-12 State Vehicle Fleet Annual Report

WV Code §5A-12 requires the agencies to report on their vehicle inventory that they own and operate by October 31, 2018, and annually thereafter. FMD must submit a state fleet annual report to the Governor and the Joint Committee on Government and Finance by December 31, 2022. WV Code §5A-12-9 (b) provides an exemption, through the rule making process, for agencies not to use FMD's services for maintenance and fueling that have established facilities that can perform and report on maintenance and fueling events per agencies and vehicle.

FMD sent the agencies an email on 8/16/2022 instructing them to verify the data in Holman database and wvOASIS. In addition, FMD sent an email on 8/9/2022 to those agencies that were granted an exemption to send their vehicle operation data for FY2022 by October 1, 2022. Appendix 2 contains a copy of the cabinet level Holman Fixed and Operating Expense FY22 and exempt agencies reporting is found in Appendix 3.

§5A-12-12 Reporting Requirements

WV Code §5A-12-12 required FMD to produce a report regarding the maintenance and operation of the state's vehicle fleet (1 ton and under) on or before December 31, 2019, and each December thereafter to the Governor's Office and Joint Committee on Government and Finance containing at a minimum:

- 1. The total number of state vehicles
- 2. The total number of vehicles operated by each spending unit
- 3. Total number of state vehicle miles driven
- 4. Total amount of fuel purchased and the total expenditures for annual maintenance, repair, and fuel expenditures, both in aggregate and by spending unit
- 5. Total number of miles and amount reimbursed for personal vehicle use and the amount reimbursed annually, both in aggregate and by spending unit
- 6. Total number of vehicles owned and operated by the division, including information on the total miles driven, and the annual expenditures for maintenance, repair, and fuel
- 7. The total annual indirect cost of operating the state vehicle fleet
- 8. A summary of complaints received concerning state vehicle usage
- 9. A summary of the State Auditor's spot compliance
- 10. The operation revenue and expenses of the division
- 11. Recommendations for any policy or statutory changes

Holman's LOV Report contains all operation costs for the life of the vehicle plus each vehicle's attributes. Holman's Fixed and Operation Expenses FY2022 provides the operations cost for fiscal year 2022 (FY2022) by Cabinet, Agency, and vehicle level. These reports will provide a baseline for future reporting and provide an area of focus for the Auditor's Office 20% spot compliance. These vehicle operations cost reports can be found in Appendix 2.

FMD has identified undercover vehicles through the plate number and type. To protect those vehicles' undercover status, FMD has removed any vehicle attributes that could be used to identify a vehicle from all the reports found in the appendices. FMD has made a key for each report in the appendices in order to supply the removed vehicle attributes upon request.

Legislative Rule §148-23 was submitted by FMD exempting the Division of Highways, Parkways Authority, and Division of Natural Resources/Parks and Recreation from using both fueling and maintenance services. Courtesy Patrol, State Police, and State Rail Authority were granted a partial exemption from FMD's maintenance services. As of November 5, 2022, Parkways Authority, DNR/Parks, The Department of Highways and The State Rail Authority have provided agency vehicle operating cost data. Agencies exempt from using FMD's services must still report on their vehicle operations cost and all other requirements found in §5A-12-12. Exempt agencies reports can be found in Appendix 3.

Cabinet Level Fleet Inventory

Inventory in HOLMAN and wvOASIS

WV Code §5A-12-7 requires agencies to list all vehicles owned or operated into wvOASIS fixed assets. Surplus Property requires agencies to confirm their inventory annually by July 15th.

FMD ran the wvOASIS FIN-AM-017 Vehicles by Department (FA17) report on September 30, 2022. Below is a chart listing the number of owned and operated motorized vehicles over and under 1 ton and licensed non-motorized units.

Included in the chart is a listing of the state's inventory found in Holman, along with inventory issues found when comparing the two databases. Monthly, FMD compares the two databases and informs wvOASIS, DMV, Surplus Property, and the agencies concerned of any discrepancies each quarter.

Below are graphs listing the state's inventory in Holman by Type, Manufacturer, and Year. FMD can provide additional inventory reports at the agency and department level upon request.

Appendix 1 contains the wvOASIS FA17 report and Holman inventory.

	# of One. Ton & Under Vehicles (ARI LOV Report) 10/2022	Total # of Motorized Vehicles in wvOASIS (FA17) 10/2022	# of One Ton and Under Vehicles in wvOASIS Fixed Assets, 02 (FA17) 10/2022	# of Over One Ton Vehicles in wvOASIS Fixed Assets, 03 (FA17) 10/2022	# of Licensed Leased Units in wvOASIS, 32 (FA17) 10/2022	# of Licensed Non Motorized Units in wvOASIS, 50 (FA17) 10/2022	wvOASIS, 24 (FA17) 10/2022	# of Duplication Vin #'s in wvOASIS 10/2022	# of Motorized Bad Vin #'s in wvOASIS 10/2022	# of Vehicles Active in ARI Not in wvOASIS 10/2022	# of Vehicles Active in ARI Not in wvOASIS MINUS NEW 10/2022
Administration	50	3086		5	0	11	0			0	
Community College	93	92		32	1	30	1	0		1	0
Culture and History	16	5		1	0		1	0		0	
Commerce	806	651	595	56			9			17	
Health Human Resource	319	75		49		17	0		-	44	
Economic Development	3	9		0		0	0			0	
Education	40	21	8	13			0			0	
Elected Office	192	194	178	16			2			0	
Environmental Protection	362	6		1	0	47	0			2	
Higher Ed	727	808	705	79		170				11	
Homeland Security	1663	943	831	75	37	125	62	7		11	
Judicial	19	19	19	0	0	0	0			0	
Legislative	8	7	7	0	0	0	0	0		0	
Miscellaneous	163	21	8	7	6		0	0		2	
Quasis	178	255	186	69	0	57				0	
Revenue	112	13	12	1	0	2	1	0			
Senior Services	4	0	0	0	0	0	0	0		0	
Tourism	1	1	1	0	0	29	0		0	0	
Transportation	2202	2630	1107	1523	0	752	25	0	26	5	
Veterans	52	44	42	2	0	4	0			0	
Totals	7010	8880	6883	1929	68	1706	102	9	37	96	8



Inventory by Manufacturer





Fleet Operations Cost

WV Code §5A-12-3 gives FMD the authority to provide or contract for vehicle management services, including fueling and vehicle maintenance, and any other services necessary to properly manage the use of state vehicles.

WV Code §5A-12-9 (a) states each spending unit that owns, uses, or maintains a state vehicle shall utilize the management services provided by the Fleet Management Division for all state vehicles.

FMD provides fueling and maintenance services through Holman. Holman is the vendor that was awarded the Vehicle Management Contract that is solicited through the Purchasing Division. As of October 2022, FMD provided maintenance services to 3,211 vehicles and fueling services to 4,657 vehicles. In Appendix 2 is a report titled LOV Operating Cost 10-1-2022 (LOV Report). The LOV Report lists each state owned or operated vehicle that uses FMD's services, along with the attributes and operation cost (fueling, maintenance, and fixed cost) for the life of the vehicle. Also in Appendix 2 is a report titled Fixed and Operating Expenses FY2022 ALL, this report lists all the state's vehicle operation costs (for vehicles that use FMD fueling and maintenance) for fiscal year 2022. Other fleet and travel expenses not faciliated by Holman can be found in the wvOASIS FIN-GL-146 report found in Appendix 5. Below is a Cabinet Level Summary Chart that lists the state operations cost along with a second chart listing the main billing categories for the operations of the state fleet. Please note that the chart below only contiains data from vehicles using Holman fueling and maintenance services.

\$9,045,658.58	-	100.0%	\$942,362.88 100.0%		100.0%	\$993,129.19 100.0%		100.0%	\$925,727.94 100.0%	20.0%	\$774,990.32 100.0%	60	20.00	\$594,484.56 100.0%	0.	07 100.05	\$572,908.	Grand Toatat: \$572,908.07 100.0%	
\$8,882,089.74	7 .	98.5%	\$927,883.76 98.5%		%6.80 %	\$978,732.86		98.4%	\$911,224.11 98.4%	00.1 at	\$760,379.24 98.1%	40	97.8%	\$581,344.08 97.8%		48 97.8%	Sub-Total: \$560,271.48	Sub-Total	
\$48,226.22	63	0.4%	\$4,046.83	70	0.6%	\$5,931.74	73	0.9%	28 \$8,249.15	0.3%	\$2,067.54 (50	0.7%	\$4,080.37	5	83 0.2%	h \$1,024.83	Wash And Polish	
(\$2,144.00)									+	-0.1%	(\$501.00) -(0) -0.1%	it (\$848.00)	Warranty Credit	
\$420,140.05	258	3.1%	\$28,817.16	305	4.6%	\$45,688.56	262	4.9%	231 \$44,965.82	4.3% 2	\$33,509.64 4	180	4.4%	\$26,240.81	187	28 6.1%	\$ \$35,094.28	Tires	
\$377.53																		Taxes	
\$21.00																		State Fees (not Tax)	
\$52.50																		Parking And Tolls	
\$282,956.21	421	2.8%	495 \$26,377.23 2.8%		32%	421 \$31,543.03		2.7%	417 \$25,056.01	3.4% 4	\$26,213.75 3	318	3.4%	296 \$20,439.10	296	55 3.1%	e: \$17,618.55	Oil And Lube	
	2	0.1%	\$1,092.25	ω	0.0%	\$352.98	44	-0.1%	3: (\$1,358.79)	0.0%	\$222.38 0	2	0.2%	\$1,206.99				Misc	
465 \$1,993,690.92		18.5%	545 \$174,448.44		212%	514 \$210,931.33		17.7%	510 \$163,901.79	22.6% 5	345 \$174,981.43 22	345 \$	19.8%	386 \$117,955.81		14 25.3%	\$144,941.4	Maintenance Repairs \$144,941.44	
3144 (\$60,402.88)		-0.7%	3139 (\$6,714.75)		-0.7%	3104 (\$6,657.87).		-0.7%	2868 (\$6,499.16)	-0.7% 28	2732 (\$5,120.55) -0	2732 (-0.7%	-0.6% 2740 (\$4,031.75) -0.7%	2740		(\$3,605.34	Fuel Dis count (\$3,605.34)	
3144 \$6,143,497.20		73.6%	3138 \$693,364.35 73.6%		69.2%	3104 \$687,066.47		72.4%	67.5% 2868 \$670,433.48 72.4%	.5% 28	2733 \$523,449.27 67	2733 \$	%6.8G	63.4% 2740 \$409,353.07 68.9%	2740		Fuel \$363,425.98	Fue	
\$2,105.56							enth	0.0%	\$2.52									Fixed Costs	
\$45.20		0.0%	\$12.23		0.0%	\$8.39												Equipment Fuel	
\$48,252.80	17	0.7%	\$6,440.02	10	0.4%	\$3,868.25	20	0.7%	13 \$6,473.29	0.7%	\$5,556,78 0	18	1.0%	89.660'9\$	00	14 0.5%	\$2,619,74	Accident Repairs	Operating Expenses
\$163,568.94		1.5%	\$14,479.12		14%	\$14,396.33		1.6%	\$14,503.83	1,9%	\$14,611.08 1		2.2%	\$13,140.58		39 2.2%	\$12,636.59	Sub-Total:	
	3429	1.5%	\$14,479.12	3395	1.4%	\$14,396.33	3403	1.6%	93 \$14,503.83	1.9% 3393	\$14,611.08 1	3404	2.2%	\$13,140.58	3406	9 2.2%	\$12,636.59	Management Fees	Fixed Expenses
Total	# of Uni	38	# of Un Amount	≢ of Un	*	# of Uni Amount	# of Uni	÷	# of Un Amount		mount 5	# of Unit Amount	3 ^Q	# of UI Amount	# of U	aft.	Amount	Expense Category	Expense Type

													Operatin		Fixe	Exnense Type	1
			:			1				2		1	Operating Expenses		Fixed Expenses		
Grand Toatal: \$942,105.94 100.0%	Sub-Total:	Wash And Polish \$7,020.69	Warranty Credit	Tres	Parking And Tolls	Oil And Lube	Misc	Maintenance Repairs \$156,303.42 16.6%	Fuel Discount	Fuel	Fixed Costs	Equipment Fuel	Accident Repairs	Sub-Total:	Management Fees	Expense Category	
\$942,105.94	Sub-Total: \$927,140.57 98.4%	\$7,020.69	(\$750.00) -0.1%	\$32,580.57 3.5%	1	\$26,540.54	\$26.25	\$156,303.42	Fuel Discount (\$6,837.07) -0.7%	Fuel \$709,550.28 75.3%	1	\$24.75 0.0%	\$2,681.14 0.3%	\$14,965.37	\$14,965.37	Amount	20
100.0%	98.4%	0.7%	-0.1%	3.5%		2.8%	0.0%	16.6%	-0.7%	75.3%		0.0%	0.3%	1.6%	1.6%	% #	202107
		91		248	1	419	-	489	3066	3067			9		3438	# of Units Amount	
\$980,593.94 100.0%	\$965,887.57	\$5,587.13		\$47,118.74		419 \$25,717.33		489 \$201,273.44 20.5%	3066 (\$6,643.79)	3067 \$687,509.69 70.1%		\$33.71	\$5,291.32	\$14,706.37	\$14,706.37	vmount	20
100.0%	98.5%	0.6%		4.8%		2.6%		20.5%	-0.7%	70.1%	: 	0.0%	0.5%	1.5%	1.5%	% #	202108
		69		262		407		519	3090	3089			19		3459	# of Units Amount	
\$1,045,906.29 100.0%	\$1,030,715.17	\$9,306.32	(\$1,390.00)	\$13,328.50		\$23,773.21	\$24,211.15	\$194,603.29	(\$7,414.61)	\$768,368.20		\$26.69	\$5,902,42	\$15,191.12	\$15,191.12	vmount	20
100.0%	98.5%	0.9%	-0.1%	1.3%		2.3%	2.3%	18.6%	-0.7%	73.5%		0.0%	0.6%	1.5%	1.5%	% #	202109
		70	: 	173		356	ట	488	3178	3176		~>	17		3448	# of Units Amount	
\$1,041,985.04 100.0%	\$1,027,230.17	\$4,915.06		\$49,279.60	:	\$31,440.22	\$178.48	\$204,738.92 19.6%	(\$7,068.82) -0.7%	\$734,753.86 70.5%	\$645.89 0.1%	\$15.51	\$8,331.45	\$14,754,87 1.4%	\$14,754.87 1.4%	Amount	20
100.0%	98.6%	0.5%		4.7%		3.0%	0.0%	19.6%	-0.7%	70.5%	0.1%	\$15.51 0.0%	0.8%	1.4%	1.4%	% #	202110
		51		289		466	- 2	569	3135	3134			19		3494	# of Units Amount	
\$1,012,166.03 100.0%	\$997,356.41	\$5,368.84	:	\$27,173.24		\$27,142.90	\$2,079.00	\$190,738.23	(\$7,176.00) -0.7%	\$748,480.11	\$315.00	\$23.02	\$3,212.07	\$14,809.62	\$14,809.62	Amount	20
100.0%	98.5%	0.5%	;	2.7%		2.7%	0.2%	18.8%	-0.7%	80.11 73.9%	0.0%	0.0%	0.3%	1.5%	1.5%	* %	202111
		54		223	:	413	36	522	3179	3178		2	11		3461	# of Units Amount	
\$1,130,187.66.100.0%	\$1,115,107.29 98.7%	\$6,470.87 0.6%		\$48,406.15		\$26,502.13 2.3%	\$441.82	\$188,342.25 16.7%	(\$8,163.63)	\$850,009.41 75.2%	1	-	\$3,098.29 0.3%	\$15,080.37	· · ·	Amount	20
100.0%	98.7%	0.6%	i	4.3%		2.3%	0.0%	16.7%	-0.7%	75.2%			0.3%	1.3%	1.3%	% #	211202
		51		272		413	10	504	3259	3259		:	1		3431	# of Units	

Cabinet Level Vehicle Operations Cost Chart



Exempt Agencies Reporting

On August 9, 2022, FMD sent the exempt agencies Agency Fleet Coordinators (AFCs) an email requesting they provide their fleet operation cost by October 1, 2022, as required by WV Code §5A-12-10, Annual reports by spending units.

Rule §148-23 exempted Division of Highways, Parkways Authority, and Division of Natural Resources/Parks and Recreation from using both fueling and maintenance services. Courtesy Patrol, State Police, and State Rail Authority were granted a partial exemption from FMD's maintenance services.

As of November 5, 2022, Department of Highways, WV Rails Authority, Parkways Authority and DNR/Parks provided agency vehicle operating cost data. Agencies exempt from using FMD's services must still report on their vehicle operations cost and all other requirements found in §5A-12. Exempt agencies reports can be found in Appendix 3.

§5A-12, Other Requirements

Below is a chart listing the other agency reporting requirements, the appointment of an AFC that completed mandatory training during FY22, and a list of agencies that maintain a list of noncompensatory drivers. The agencies reporting of noncompensatory drivers can be found in Appendix 6.

CABINET	Department	AGENCY	HB103 email sent to AFC's 2022	Under-Utilization Forms Voided Email Sent 2022	H8103 Noncompensatory Driver spreadsheet returned by 7/31/2022	FY2022 SEV & ERV Exemption forms sent 7/2022	SEV & ERV Agency Log Received 2022	Email to AFC for 2022 vehicle data by Oct. 1st	2022 Fleet Report Agencies Confirmed data	New AFC in FY 2022?	Did New AFC Attend Training
AD	Administration	Aviation	GABRIEL ŠILVA 6/1/2022	GABRIEL SILVA 6/1/2022				8/16/2022		Gabriel Silva	NO
AD	Administration	BRIM	CARL BALDWIN	CARL BALDWIN	6/1/2022			8/16/2022	8/17/2022		
AD		Board of Risk & Insurance CPRB	6/1/2022 AMBER HAWKINS	6/1/2022 AMBER HAWKINS				8/16/2022	-		
	Administration	Consolidated Public	6/1/2022 LEIGH JACKSON	6/1/2022 LEIGH JACKSON	6/30/2022			8/16/2022			-
AD	Administration	Fleet Management	6/1/2022 ROBIN CASTO	6/1/2022 ROBIN CASTO							-
AD	Administration	General Services	6/1/2022	5/1/2022	6/22/2022	6/27/2022	6/28/2022	8/16/2022			
AD	Administration	IS&C Technology Office	STACI CLUTTERS 6/1/2022	STACI CLUTTERS 6/1/2022				8/16/2022			
AD	Administration	Prosecuting Attorneys	NO VEHICLES	NO VEHICLES							
AD	Administration	Public Defender	NO VEHICLES	NO VEHICLES							
AD	Administration	Purchasing	MEGAN	MEGAN SNODGRASS	6/29/2022			8/16/2022		Megan Snodgrass	YES
AD	Administration		SNODGRASS SHELLY EADS	6/1/2022 SHELLY EADS 6/1/2022	6/15/2022			8/16/2022	8/29/2022	Anthony	YES
			6/ 1/2022 CODY ROSE			6(37)3033	6/27/2022	8/16/2022		Signorelli	
AD		Surplus Property	6/1/2022 NATASHA	CODY ROSE 6/1/2022 NATASHA SCOLARO	6/2/2022	6/27/2022					
сс	Community Colle je	Blue Ridge Community & Technical College	SCOLARO	6/1/2022	6/1/2022	6/27/2022	6/27/2022	8/16/2022		Carmelita	
сс	Community College	BridgeValley Community & Technical College	JOHN POWELL 6/1/2022	JOHN POWELL 6/1/2022	6/27/2022			8/16/2022		McKemy	YES
сс	Community College	Eastern WV Community & Technical College	JAENNAE SNYDER 6/1/2022	JAENNAE SNYDER 6/1/2022	6/1/2022			B/16/2022			
сс	Community	Mountwest Community &	RODNEY PELL 6/1/2022	RODNEY PEU. 6/1/2022				8/16/2022			
cc	Colle ne Community	Technical College New River Community &	BRIAN SAMPSON	BRIAN SAMPSON	6/7/2022			8/16/2022		Brian Sampson	YES
	College Community	Technical College	6/1/2022 KATRINA HYDE	6/1/2022 KATRINA HYDE			· · · · · ·	8/16/2022			-
сс	College Community	Northern Community College	6/1/2022 DAVID WILLIAMS	6/1/2022 DAVID WILLIAMS			· · · · · · · · · · · · · · · · · · ·				
cc	College	PIERPONT	6/1/2022	6/1/2022	6/1/2022			8/16/2022		David Williams	NO
cc	Community College	Potomac State College of WVU	KEITH PYLES 6/1/2022	KEITH PYLES 6/1/2022	6/16/2022	6/27/2022		8/16/2022			
cc	Community College	Southern WV Community & Technical College	VELVA PENNINGTON	VELVA PENNINGTON 6/1/2022	6/1/2022	6/27/2022	6/27/2022	8/16/2022			
cc	Community	WVU at Parkersburg	AMBER NICHOLS	AMBER NICHOLS	6/30/2022	6/27/2022	6/27/2022	8/16/2022	9/29/2022		
сн	College Culture and		5/1/2022 SAM CALVERT	5/1/2022 SAM CALVERT				8/15/2022			
	History Culture and	Culture & History Educational Broadcasting	6/1/2022 DALE MALCOMB	6/1/2022 DALE MALCOMB		6/02/0002	C/07/0000				-
сн	History	Authority	6/1/2022	6/1/2022	6/16/2022	6/27/2022	6/27/2022	8/16/2022			
сн	Culture and History	Library Commission	WOODIE DORSEN 6/1/2022	WOODIE DORSEN 6/1/2022				8/16/2022			
со	Commerce	Community Advancement (formerly Economic	NO VEHICLES	ND VEHICLES							
EC	Economic	Development Office	KRISTI WILLIAMS 6/1/2022	KRISTI WILLIAMS 5/1/2022	6/23/2022			8/16/2022		Kristi Williams	YES
co	Development Commerce	DNR	JUSTIN PETTRY	JUSTIN PETTRY	6/1/2022	5/27/2022		8/16/2022			
		Forestry	6/1/2022 ANDREW NUNN	5/1/2022 ANDREW NUNN	6/30/2022	5/27/2022	7/22/2022	8/16/2022			
co	Commerce		6/1/2022 HANNA LAW	6/1/2022	GF SOF LOLL				-		
со	Commerce	Geological Survey	6/1/2022 AMANDA	HANNA LAW 6/1/2022 AMANDA SCARBERRY		6/27/2022	7/21/2022	8/16/2022			
со	Commerce	Labor	SCARBERRY	6/1/2022	6/23/2022			8/16/2022	9/13/2022		
со	Commerce	Miner's Health, Safety & Training	TOM MCCLURE 6/1/2022	TOM MCCLURE 6/1/2022				8/16/2022			
co	Commerce	Rehabilitation Services	TAMMY THOMAS	TAMMY THOMAS 6/1/2022	6/15/2022	6/27/2022	6/27/2022	8/16/2022			
со	Commerce	Tourism	NO VEHICLES	NO VEHICLES						Perri Bone	NO
co	Commerce	Workforce WV	PAUL BABBITT	PAUL BABBITT				8/16/2022			
			6/1/2022 CATHERINE	5/1/2022 CATHERINE	6/30/2022			8/16/2022	9/30/2022	Catherine	YES
DH	оння	DHHR	STEPHENSON	STEPHENSON	6/30/2022			By 10) 2022	5/ 30/ 2022	Stephenson	
DH	DHHR	Health Care Authority	NO VEHICLES	NO VEHICLES							
EA	Education & The Arts	Center for Professional Development	NO VEHICLES	NO VEHICLES							
ED	Education	Fiscal Control Education	MIKE DAVIS 6/1/2022	MIKE DAVIS 6/1/2022	6/1/2022	6/27/2022	6/27/2022	8/16/2022			
ED	Education	School Building Authority	LISA WILKINSON	LISA WILKINSON 6/1/2022	6/1/2022			8/16/2022			
ED	Education	Schools for the Deaf & the	6/1/2022 LORI DAWSON	LORI DAWSON				8/16/2022			
<u> </u>		Blind	6/1/2022 LORI SUTTON	6/1/2022 LORI SUTTON	6/1/2022	-		8/16/2022			
м	MISC	Adjutant General	6/1/2022 ALAN CLEMANS	6/1/2022 ALAN CLEMANS	6/1/2022						
EL	Elected Officials	AGR01 Agriculture	6/1/2022	6/1/2022				8/16/2022			-
EL	Elected Officials	AGR04 WV Conservation	ANITA MAY 6/1/2022	ANITA MAY 6/1/2022	6/1/2022			8/16/2022			
EL	Elected Officials	Attorney General	DAN SIZEMORE	DAN SIZEMORE	6/28/2022			8/16/2022			
EL	Elected	Auditor's Office	MATTHEW	MATTHEW HOLBROOK	6/15/2022			8/16/2022			

CABINET CODES	Department	AGENCY	Hi8103 email sent to AFC's 2022	Under-Utilization Forms Volded Email Sent 2022	HB103 Noncompensatory Driver spreadsheet returned by 7/31/2022	FY2022 SEV & ERV Exemption forms sent 7/2022	SEV & ERV Agency Log Received 2022	Email to AFC for 2022 vehicle data by Oct. 1st	2022 Fleet Report Agencies Confirmed data	New AFC In FY 2022?	Did New AFC Attend Training
	Elected Officials	Governor's Office	ERIC MILLER 6/1/2022	ERIC MILLER 6/1/2022	6/1/2022			8/16/2022			
E1	Elected	Secretary of State	ADAM YOUNG 6/1/2022	ADAM YOUNG 6/1/2022				8/16/2022			
FI	Officials	Treasurer's Office	ASHLEY SMOLDER 6/1/2022	ASHLEY SMOLDER 6/1/2022	6/22/2022	6/27/2022	44761	8/16/2022			
EN	Officials	DEP	STEVE	STEVE BRIGHTWELL	6/14/2022	6/27/2022	44771	8/16/2022			
	DEP	Solid Waste Management	BRIGHTWELL PAULHAYES	6/1/2022 PAUL HAYES 6/1/2022	6/22/2022			8/16/2022			-
		Board Bluefield State College	6/1/2022 BELVA HIGGINS	BELVA HIGGINS	6/1/2022	6/27/2022		8/16/2022		Belva Higgins	NO
HE	Higher Ed		KAREN PHIPPS	6/1/2022 KAREN PHIPPS		6/27/2022	44770	8/16/2022			
HE	Higher Ed	Concord University	6/1/2022 LENORA	5/1/2022 LENORA	6/23/2022						
не	Higher Ed	Fairmont State University	BRITTANY	MONTGOMERY BRITTANY BENSON	6/30/2022	6/27/2022	44742	8/16/2022			
HE	Higher Ed	Glenville State College	BENSON 6/1/2022	6/1/2022	6/1/2022			8/16/2022			_
нε	Higher Ed	Marshall University	ELAINE TURNER 6/1/2022	ELAINE TURNER 6/1/2022		6/27/2022		8/16/2022			
не	Higher Ed	Osteopathic Medicine	KEVIN WILLIAMS 6/1/2022	KEVIN WILUAMS #/1/2022				8/16/2022			
нε	Higher Ed	Policy Commission	MARY BLASHFORD 6/1/2022	MARY BLASHFORD 6/1/2022	6/27/2022			8/16/2022			_
нε	Higher Ed	RESA	NO VEHICLES	NO VEHICLES							
не	Higher Ed	Shepherd University	SHELLEY SHAFFER 6/1/2022	SHELLEY SHAFFER 6/1/2022				8/16/2022			
HE	Higher Ed	West Liberty University	JOE MILLS	JOE MILLS 6/1/2022	6/1/2022	6/27/2022	44740	8/16/2022			
			6/1/2022 TATIANE ARAUJO	TATIANE ARALIO		6/27/2022	7/28/2022	8/16/2022		Myrna Thomas	YES
HE	Higher Ed	West Virginia State University West Virginia State University	6/1/2022	6/1/2022 KAY KIRK 6/1/2022	6/16/2022			8/16/2022		Kay Kirk	YES
HE	Higher Ed	Research	KAY KIRK 6/1/2022 KEITH PYLES			6/37/3595					
HE	Higher Ed	West Virginia University	6/1/2022 EUZABETH	KEITH PYLES 6/1/2022 ELIZABETH TAPPAN	6/16/2022	6/27/2022		8/16/2022			_
HE	Higher Ed	WV Autism Training Center at Marshall University	TAPPAN 6/1/2022	6/1/2022				8/16/2022			
HE	Higher Ed	WVNET	NO VEHICLES	NO VEHICLES							_
HE	Higher Ed	WVU institute of Technology	KEITH PYLES 6/1/2022	KEITH PYLES 6/1/2022	6/16/2022	6/27/2022		8/16/2022			
нs	Homeland Security	Cabinet Secretary's Office	STEPHANIE TILLER 6/1/2022	STEPHANIE TILLER 6/1/2022	6/30/2022			8/16/2022			
HS	Homeland Security	CORRECTIONS	REGGIE SMITH 6/1/2022	REGGIE SMITH 6/1/2022				8/16/2022			
нs	Homeland	Fire Commission	REGGIE SMITH	REGGIE SMITH 5/1/2022				8/16/2022			
нѕ	Security Homeland	Homeland Security &	6/1/2022 MILISA BALL	MILISA BALL 5/1/2022				8/16/2022			
нѕ	Security Homeland	Emergency Management Justice and Community	6/1/2022 REGGIE SMITH	REGGIE SMITH				8/16/2022			
	Security Homeland	Services	6/1/2022 REGGLE SMITH	6/1/2022 REGGIE SMITH				8/16/2022			
HS	Security Homeland	JUVENILE SERVICES	6/1/2022 BRITTANY	6/1/2022 BRITTANY FRANKLIN				8/16/2022			
HS	Security	Parole Board	FRANKLIN PAULA TOTTEN	6/1/2022 PAULA TOTTEN							
HS	Homeland Security	Protective Services	6/1/2022	6/1/2022	6/1/2022			8/16/2022			
HS	Homeland Security	REGIONAL JAIL AUTHORITY	REGGIE SMITH 6/1/2022	REGGIÉ SMITH 6/1/2022				8/16/2022			_
HS	Homeland Security	State Police	MARK YOST 6/1/2022	MARK YOST 6/1/2022				8/16/2022			
JU	Judicial	Supreme Court	KIMBERLY ELLIS 6/1/2022	KIMBERLY ELLIS 6/1/2022				8/16/2022			
LE	Legislative	Commission on Special Investigation	KENNETH MCCORD 6/1/2022	KENNETH MCCORD 6/1/2022	6/22/2022			8/16/2022			
LE	Legislative	LEGISLATIVE AUDITOR	NO VEHICLES	ND VEHICLES							
MI	MISC	Barbers & Cosmetologists	JASON GRAVES	JASON GRAVES	6/1/2022			8/16/2022			
MI	MISC	Medical Imaging & Radiation	6/1/2022 NO VEHICLES	6/1/2022 NO VEHICLES							
		Therapy National Coal Heritage Area	UNDA HAWKINS	LINDA HAWKINS				8/16/2022			
MI	MISC	Authority	6/1/2022 MICHAEL DAILEY	6/1/2022 MICHAEL DAILEY	a lan lampa						
MI	MISC	Public Service Commission Water Development	6/1/2022	6/1/2022	6/30/2022			8/16/2022			
MI	MISC	Authority	NO VEHICLES ROBERT PATTON	ND VEHICLES ROBERT PATTON							
αυ	Quasi	Parkways Authority	6/1/2022	6/1/2022	6/1/2022			8/16/2022			
RE	Revenue	ABCC Alcohol Beverage Control Administration	JULIA JONES 6/1/2022	JULIA JONES 6/1/2022	6/30/2022			8/16/2022			
RE	Revenue	Insurance Commission	STUART ELLIS 6/1/2022	STUART ELLIS 6/1/2022				8/16/2022			
RE	Revenue	Lottery Commission	PAULA BRADLEY 6/1/2022	PAULA BRADLEY 6/1/2022	6/27/2022			8/16/2022			
RE	Revenue	Racing Commission	NO VEHICLES	NO VEHICLES							
RE	Revenue		TAMMY LAMBERT	TAMMY LAMBERT	6/15/2022	6/27/2022	44739	8/16/2022			
SR	Senior Services	Investigations Senior Services	6/1/2022 MONICA ROGERS	6/1/2022 MONICA ROGERS	6/23/2022			8/16/2022			
			6/1/2022 NO VEHICLES	6/1/2022 NO VEHICLES					1		
TR	Transportation	Administrative Hearings	HEATHER	HEATHER HUFFMAN				8/16/2022			
TR	Transportation	Courtesy Patrol	HUFFMAN RYAN	6/1/2022 RYAN MACDONALD					plasteer		
TR	Transportation	DMV Motor Vehicles	MACDONALD	6/1/2022	6/2/2022			8/16/2022	9/27/2022		
TR	Transportation	DOH HIGHWAYS	JEFF PIFER 6/1/2022	JEFF PIFER 6/1/2022	6/30/2022			8/16/2022			
TR	Transportation	Public Port Authority	NO VEHICLES	NO VEHICLES							
TR	Transportation	Public Transit	NEAL VANCE 6/1/2022	NEAL VANCE 6/1/2022				8/15/2022			
TR .	Transportation	State Rall Authority	CINDY BUTLER 6/1/2022	CINDY BUTLER 6/1/2022		6/27/2022	44740	8/16/2022	1		
TR	Transportation		NO VEHICLES	NO VEHICLES							
VE	Veterans	Veteran's Assistance	JEREMY SUMMERS	JEREMTY SUMMERS	6/6/2022			8/16/2022		Jeremy Summers	YES
	Assistance Veterans	Transportation Program Veteran's Home	6/1/2022 JEREMY SUMMERS	6/1/2022 JEREMY SUMMERS	6/6/2022			8/16/2022		Jeremy Summers	YES
VE	Assistance	- sourcer a nonce	5/1/2022	6/1/2022		1			1 ·····		-

Travel Reimbursements and Vehicle Rental Expenses

WV Code §5A-12-12 (5) The total number of miles reimbursed for personal vehicle use and the amount reimbursed annually, both in aggregate and by spending unit.

In order to provide a consistent report by aggregate and spending unit, FMD ran the wvOASIS WV-FIN-GL-146 report using the object and sub-object codes provided by the wvOASIS Finance Team that agencies should use to capture travel reimbursements and rental expenses. Below is a summary report by Object code. Appendix 5 contains the entire report by Object and Sub Object code.

ADM/SE 1910/W AVAILABLE ALL Disc Disc Disc Disc 514.00 \$144.00 \$800,000,000,00 \$947,177 PUNCTORS ADMINISTRATION BOARD OF REK AND INSUFEWARE \$100,000 \$144.00 \$144.00 \$144.00 \$144.00 \$144.00 \$144.00 \$144.00 \$144.00 \$144.00 \$144.00 \$144.00 \$144.00 \$144.00 \$144.00 \$140.00 \$147.275 PUNCTONS BOARD OMISION OF PERSONNEL \$1,1765.82 \$110.00 \$14.00 \$	A STREET AND A		REIMBURSE	TRAVEL	TRAVEL NON	VEHICLE	VEHICLE	VEHICLE	and the second se	Section and
ADDIM STRATION AVAILABLE STRATES ST44.00 SE02.02.3. SE07.00 SE04.00 SE02.02.3. SE07.00 SE04.00	Cabinet	Department	MENT	EMPLOYEE	EMPL	IMPROV	OPERATI	RENTAL	VEHICLE REPAIRS	Grand Total
FLACTIONS ROARD OF REAL AND ISSURANCE \$586.34 \$10.00 \$144.00 \$44.00 AUXIDING TOOL CONSOLIDATED PUBLIC RETIREMENT \$1,85.88 \$30.00 \$144.00 \$40.00 AUXIDING TOOL CONSOLIDATED PUBLIC RETIREMENT \$1,85.88 \$30.00 \$540.30 \$20.225 ADMINISTRATION DMSON OF PERSIONALL \$1,95.113 \$10.00 \$14.00 \$44.00 ADMINISTRATION DMSON OF PERSIONALL \$1,95.13 \$10.00 \$41.40 ADMINISTRATION DMSON OF PERSIONALL \$14.470 \$14.40 \$44.00 ADMINISTRATION EVENT DOWNSIGN \$14.470 \$14.40 \$14.40 ADMINISTRATION CONSTRUCT \$2.46 \$40.00 \$1.84.00 \$2.46 ADMINISTRATION CONSTRUCT \$2.44 \$40.00 \$1.84.00 \$2.40 ADMINISTRATION CONSTRUCT \$2.04.55 \$1.84.00 \$1.40 \$2.40 ADMINISTRATION CONSTRUCT \$2.04.55 \$1.86.00 \$1.40 \$2.41.55 ADMINISTRATION CONSTRUCT \$2.04.57 <td></td> <td>AVIATION DIVISION</td> <td></td> <td>\$666.83</td> <td></td> <td></td> <td></td> <td>\$144.00</td> <td>\$920,920.52</td> <td>\$921,731.35</td>		AVIATION DIVISION		\$666.83				\$144.00	\$920,920.52	\$921,731.35
DADINGSTRATION DOADS OF FIRST AND HEALWARDE Stellers Stolo Stall Stolo Stall Stolo Stall Stolo Stall Stolo Stall Stolo Stall										
PLUCTONS MAMAGEMENT PLUCTONS Status Status <th< td=""><td></td><td>BOARD OF RISK AND INSURANCE</td><td></td><td>\$666.94</td><td></td><td></td><td>\$10.00</td><td>\$144.00</td><td></td><td>\$820.94</td></th<>		BOARD OF RISK AND INSURANCE		\$666.94			\$10.00	\$144.00		\$820.94
ADMAGENTATION CONSCUDINTED FUBLIC ERITEMENT \$1,815.88 \$0.00 800.38 \$2,725 ADMAGENTATION DIMENTO PERSIGNAL \$1,91.10 \$733.32 \$42,666 ADMAGENTATION DIMENTO PERSIGNAL \$1,705.17 \$110.00 \$110.00 \$14,705 FUNCTIONS FINANCE DIVISION \$14,705.07 \$140.00 \$110.00 \$14,705 FUNCTIONS FINANCE DIVISION \$22,44 \$40.00 \$1,884.00 \$7,747 FUNCTIONS REFERANCES DIVISION \$20,455 \$40.00 \$1,884.00 \$7,747 FUNCTIONS REFERANTION GERENAL SERVICES AND SINON \$20,455 \$40.12 \$40.912 \$40										
PLACTORS BOARD Charles Charles <thcharles< th=""> <thcharles< th=""> <thch< td=""><td></td><td></td><td></td><td>\$1 815 88</td><td></td><td></td><td>\$0.00</td><td>\$909.38</td><td></td><td>\$2,725.26</td></thch<></thcharles<></thcharles<>				\$1 815 88			\$0.00	\$909.38		\$2,725.26
ADAMASETRATION DIVERSION OF PERSIGNARL \$1,99,13 \$73.32 \$74.206 ADAMASE TRATION FINIS COMMESSION \$1,765.82 \$110.00 \$110.00 \$11.400 ADAMASE TRATION FINIS COMMESSION \$144 \$144 \$144 \$144 ADAMASE TRATION FILET KAMAGENER DIVISION \$22.44 \$400.00 \$1.884.00 \$124,590 FUNCTIONS GENERAL SERVICES DIVISION \$22.44 \$400.00 \$1.884.00 \$22.457.747 FUNCTIONS GENERAL SERVICES DIVISION \$20.857.72 \$4.891.00 \$14.737.707 FUNCTIONS GENERAL SERVICES DIVISION \$20.857.72 \$4.891.00 \$14.737.707 FUNCTIONS GENERAL SERVICES DIVISION \$20.857.72 \$4.891.00 \$14.937.701 FUNCTIONS GENERAL SERVICES DIVISION \$20.957.77 \$4.895.701 \$121.989 FUNCTIONS GENERAL SERVICES \$322.44 \$45.457 \$444 ADMINISTRATION FIBLUE DEVICES REVEAUACE \$47.767 \$48.95.71 \$13.155 FUNCTIONS GADMAP SAURE \$44.977				¢1,010.00			40.00			
PLINCTORS PLINCTORS PLINCTORS Stituto Stituto PLINCTORS PRANCE DVISION \$17,755,12 \$110,00 \$14,475 PLINCTORS PRANCE DVISION \$124,775 \$42,44 \$40,00 \$1,884,00 \$22,016 PLINCTORS PLINCTORS REFERENCES DRIVES DRIVEN \$22,44 \$40,00 \$1,884,00 \$22,016 PLINCTORS REFERENCES DRIVES DRIVEN \$22,44 \$40,00 \$1,884,00 \$7,747 PLINCTORS REFERENCES DRIVES AND \$20,670,01 \$306,10 \$505,51,33 \$1,71,519 PLINCTORS REFERENCES DRIVES AND \$20,645,5 \$461,12 \$2,455 \$464,112 \$2,455 PLINCTORS REFERENCES \$328,74 \$198,60 \$457,155 \$464,112 \$42,555 PLINCTORS REFERENCES \$328,74 \$198,60 \$457,57 \$457 \$457 \$457,97 \$457,97 \$457,97 \$457,97 \$457,97 \$457,97 \$457,97 \$457,97 \$457,97 \$457,97 \$457,97 \$457,97 \$457,97 \$457,97				\$1 021 12				\$735 32		\$2 666 45
DAMMISTRATION THUS COMMESION \$1,765.82 \$110.00 \$1,765.82 PLANTIONS PRANCE DVISION \$144.79 \$44.479 \$44.00 \$1,847.00 \$14.879 \$44.00 \$1,847		DIVISION OF PERSONNEL		\$1,951.15				47 00.0L		<i>\$2,000.40</i>
PUNCTORS Initial Contractions Contract Start PUNCTORS FANCE OVISION Start Start Start PUNCTORS Recent PUNCTORS Start Start Start PUNCTORS Recent PUNCTORS Start Start Start PUNCTORS Recent PUNCTORS Start Start Start PUNCTORS General Services Division Start Start Start PUNCTORS Contract Control Start Start Start Start PUNCTORS Control Start Start Start Start Start PUNCTORS Control Start								¢140.00		\$4 075 02
ADMINISTRATION FIRANCE DIVISION \$144.79 Model \$144.79 ADMINISTRATION FLEET MANAGEMENT DIVISION \$22.44 \$40.00 \$1,84.00 \$2,104 ADMINISTRATION FLEET MANAGEMENT DIVISION \$22.44 \$40.00 \$1,84.00 \$2,104 ADMINISTRATION FLEET MANAGEMENT DIVISION \$20.87.01 \$28.89.72 \$4,401.00 \$7,77 FLAX.TONS ONCOMMENT CALL TONS S0.87.01 \$28.98.72 \$4,61.12 \$22,555 FLAX.TONS ONCOMMENT CALL TONS S0.87.01 \$96,51.01 \$56,51.03 \$1,315 FLAX.TONS ONCOMMENT CALL TONS S0.97.01 \$96,51.01 \$461.12 \$2,555 FLAX.TONS ONCOMMENT CALL TONS \$40.97.77 \$45.77 \$45.77 \$45.77 \$45.77 \$45.77 \$45.99.53 \$17.99.53 \$46.77 \$40.779.53 \$46.77 \$40.779.53 \$46.779 \$40.779.53 \$47.979.45 \$22.971 \$40.97.97 \$40.779.53 \$47.979.45 \$45.777 \$40.779.53 \$40.779.53 \$47.975.55 \$57.97.55 \$57.97.55 \$57	ADMINISTRATION	ETHICS COMMISSION		\$1,765.82				\$110.00		\$1,875.82
Enventors Procession Procession Procession State Enventos FLEET MANAGEMENT DIVISION S62.44 \$40.00 \$1,884.00 \$2,046 PUNCTIONS Commission S62.44 \$40.00 \$1,884.00 \$2,046 PUNCTIONS Commission S62.44 \$40.00 \$1,884.00 \$52,046 PUNCTIONS Commission S62.44 \$2,066.2 \$44.12 \$2,066.2 PUNCTIONS Commission S60.670.01 \$28,91.83 \$1,431.6 \$2,066.2 PUNCTIONS PROSEQUING ATTORNEYS INSTITUTE \$2,004.55 \$461.42 \$25.55 PUNCTIONS PROSEQUING ATTORNEYS INSTITUTE \$2,004.55 \$466.42 \$457.97 PUNCTIONS SOA70 \$24.11.6 \$466.42 \$457.97 PUNCTIONS SOA70 \$11.35 \$149.42 \$24.555 PUNCTIONS SOA70 \$24.90 \$19.42 \$24.555 PUNCTIONS SOA70 \$11.36 \$147.97 \$10.00 \$14.42 PUNCTIONS SOA70	FUNCTIONS									
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DUNCTIONS Difference Difference <thdifferenc< th=""> Differenc Differenc<!--</td--><td></td><td>SUPPLUS PROPERTY</td><td></td><td>\$200.59</td><td></td><td></td><td>\$10,602,39</td><td>\$156.00</td><td></td><td>\$10,958.98</td></thdifferenc<>		SUPPLUS PROPERTY		\$200.59			\$10,602,39	\$156.00		\$10,958.98
BUREAU OF SENIOR BUREAU OF SENIOR SERVICES \$270.47 \$8,111.89 \$8,312 SERVICES COMMERCE BOARD OF COAL MINE HEALTH AND \$9,851.84 \$9,853.971.33 \$212,933.252.933.252.933.253 \$51,648.93 \$223,994.76 \$1,050.90 F ANTRAL RESOURCES \$\$47,112.26 \$748.02 \$299.910 \$332,320.63 \$\$5,977.13 \$442.479 COMMERCE ONISION OF REHABILITATION \$328,948.26 \$1,07.50 \$11,129.79 \$11,429.79 \$		Sola Loo Har Elan								
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COMMERCE DIVISION OF MINERS HEALTH, SAFETY \$4,891,95 \$355.51 \$1,648.93 \$231,894.75 \$1,059.32 \$233,894.75 \$1,059.32 \$233,894.75 \$1,059.32 \$233,894.75 \$1,059.32 \$233,894.75 \$1,059.32 \$233,894.75 \$1,059.32 \$233,894.75 \$1,059.32 \$233,894.75 \$1,059.32 \$233,835.75 \$1,010.91 \$242,479 COMMERCE DIVISION OF REHABILITATION \$328,948.26 \$1,407.50 \$1,030.98 \$3,966.31 \$0.00 \$333,352 COMMERCE GEOLOGICAL AND ECONOMIC \$91.33 \$238.57 \$11,129.79 \$11,459 COMMERCE SECRETARY OF COMMERCE \$97.05 \$10.22.00 \$11,028.24 \$539.905 COUNCIL FOR C&T BLUE RIDGE COMMUNITY AND \$14,864.66 \$413.58 \$11,31.31 \$37,074.65 \$53,184.66 \$151,756 COUNCIL FOR C&T BRIDGEVALLEY COMMUNITY AND \$265,061.23 \$673.62 \$119.80 \$25,926 COUNCIL FOR C&T COUNCIL FOR CAST COUNCIL FOR CAST COUNCIL FOR CAST COUNCIL FOR CAST \$27,601.23 \$673.62 \$119.180	COMMERCE	DIVISION OF LABOR		\$22,152.07						
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COMMERCE GEOLOGICAL AND ECONOMIC \$91.33 \$238.57 \$11,129.79 \$11,429.79 COMMERCE SECRETARY OF COMMERCE \$8077.05 \$103.85 \$1022.00 \$10,28.24 \$53,905 COMMERCE WORKFORCE WEST VIRGINA \$41,929.55 \$262.08 \$10,22.00 \$11,028.24 \$53,905 COLLEGE EDUCATION TECHNICAL COLLEGE S11,4864.56 \$413.58 \$11,4856.86 \$802.35 \$30,937 COLLEGE EDUCATION TECHNICAL COLLEGE S14,864.56 \$413.58 \$11,331.31 \$37,074.65 \$5,184.66 \$151,756 COUNCIL FOR C&T GOUNCIL FOR CAT COUNCIL FOR CAT S119.80 \$25,926 COUNCIL FOR CAT COUNCIL FOR CAT COUNCIL FOR CAT COUNCIL FOR CAT EASTERN WEST VIRGINIA COMMUNITY \$22,838.06 \$473.05 \$119.54 \$28,814.00 \$2,687.71 \$54,932 COUNCIL FOR CAT COUNCIL FOR CAT MOUNTYERT COMMUNITY AND \$10,996.26 \$8,722.58 \$178.43 \$778.03 \$20,685 COUNCIL FOR CA				\$328.948.26	\$1.407.50		\$1,030.98	\$3,965.31	\$0.00	\$335,352.05
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COUNCIL FOR C&T MOUNTWEST COMMUNITY AND \$10,986.26 \$8,722.58 \$178.43 \$778.03 \$20,665 COLLEGE EDUCATION TECHNICAL COLLEGE ************************************										
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COUNCIL FOR C&T COLLEGE EDUCATION NEW RIVER COMMUNITY AND TECHNICAL COLLEGE \$22,735.17 \$3,666.85 \$5,536.33 \$11,888.96 \$43,827 COUNCIL FOR C&T COUNCIL FOR C&T COUNCIL FOR C&T PIERPONT COMMUNITY AND \$39,707.43 \$3,802.79 \$513.56 \$2,490.07 \$46,513 COLLEGE EDUCATION TECHNICAL COLLEGE \$39,707.43 \$3,802.79 \$513.56 \$2,490.07 \$46,513 COLLEGE EDUCATION TECHNICAL COLLEGE \$39,707.43 \$3,802.79 \$513.56 \$2,490.07 \$46,513 COLLEGE EDUCATION SOUTHERN WEST VIRGINIA \$34,938.16 \$47,755.88 \$2,360.13 \$6,336.25 \$48,990 COUNCIL FOR C&T COUNCIL FOR C&T COUNCIL FOR C&T COUNCIL FOR C&T COUNCIL FOR C&T COUNCIL FOR C&T WEST VIRGINIA UNIVERSITY AT \$38,182.92 \$3,357.48 \$7,457.86 \$339.40 \$49,337 COUNCIL FOR C&T COUNCIL FOR C&T WEST VIRGINIA UNIVERSITY AT \$63,619.81 \$354.46 \$8,074.32 \$2,866.00 \$1,399.78 \$58,525				w10,000.20	φ0,1 <u>μ</u> 2.00		\$1.0.40			
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COLLEGE EDUCATION TECHNICAL COLLEGE Subscription \$4,755.88 \$2,360.13 \$6,336.25 \$48,390 COUNCIL FOR C&T SOUTHERN WEST VIRGINIA \$34,938.16 \$4,755.88 \$2,360.13 \$6,336.25 \$48,390 COUNCIL FOR C&T COMMUNITY AND TECHNICAL \$38,182.92 \$3,357.48 \$7,457.86 \$339.40 \$49,337 COUNCIL FOR C&T WEST VIRGINIA NORTHERN COMMUNITY AND TECHNICAL \$30,100 \$49,337 COLLEGE EDUCATION COMMUNITY AND TECHNICAL \$30,61,100 \$1,399.78 \$49,337 COUNCIL FOR C&T WEST VIRGINIA UNIVERSITY AT \$63,619.81 \$354.46 \$9,704.32 \$2,866.00 \$1,399.78 \$58,525					Ba 005		0540.55	00 400 00		£40 540 00
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COLLECE EDUCATION COMMUNITY AND TECHNICAL COLLECE EDUCATION COMMUNITY AND TECHNICAL COUNCIL FOR C&T WEST VIRGINA NORTHERN \$38,182.92 \$3,357.48 \$7,457.86 \$339.40 \$49,337 COLLEGE EDUCATION COMMUNITY AND TECHNICAL \$36,619.81 \$354.46 \$(\$9,704.32) \$2,866.00 \$1,399.78 \$58,525	COLLEGE EDUCATION	TECHNICAL COLLEGE								
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COUNCIL FOR C&T WEST VIRGINIA UNIVERSITY AT \$63,619.81 \$354.46 (\$9,704.32) \$2,856.00 \$1,399.78 \$58,525										
				\$63 610 91	\$354 46		(\$9 704 32)	\$2 856 00	\$1,399 78	\$58,525.73
	COUNCIL FOR C&T	PARKERSBURG		ψυσ,010,01	ψυυτ.40		(and a ready	42,000,00	4.1000.10	

Cabinet	Department	MENT	TRAVEL	TRAVEL NON EMPL	VEHICLE	VEHICLE	VEHICLE RENTAL	VEHICLE REPAIRS	Grand Total
	DIVISION OF CULTURE AND HISTORY		\$34,422.71	\$5,156.03			\$2,977.22		\$42,555.96
CULTURE, AND									
	EDUCATIONAL BROADCASTING		\$5,802.52			\$706.96	\$9,403.09		\$15,912.57
CULTURE, AND	AUTHORITY		A1 000 00			6 00.00	\$0 4CE 20	¢200.00	£4.670.00
DEPARTMENT OF ARTS,	LIBRARY COMMISSION		\$1,002.02			\$20.00	\$3,165.38	\$388.89	\$4,576.29
CULTURE, AND			\$178.67			\$0.00	\$96.87		\$275.54
DEPARTMENT OF	OFFICE OF ENERGY		\$116.01			\$U.00	490.01		9210.04
ECONOMIC	WEST VIRGINIA DEPARTMENT OF		\$46,471.09				\$3,671.30		\$50,142.39
DEPARTMENT OF ECONOMIC	ECONOMIC DEVELOPMENT		Q+0,+11.00		1		40,01 1100		
	DIVISION OF ADMINISTRATIVE		\$1,940.57	\$686.56		\$25.74	\$408.00		\$3,060.87
	SERVICES								
DEPARTMENT OF	DIVISION OF CORRECTIONS AND		\$72,767.93	\$105.00	\$5,185.00	\$59,513.74	\$1,288,744.47	\$48,759.42	\$1,475,075.56
HOMELAND SECURITY	REHABILITATION								
DEPARTMENT OF	DIVISION OF EMERGENCY		\$3,209.84	\$180.77	\$551.80	\$34,592.36	\$6,242.21	\$1,401.48	\$46,178.46
HOMELAND SECURITY	MANAGEMENT								
DEPARTMENT OF	DIVISION OF PROTECTIVE SERVICES		\$446.72			\$431.19	\$828.00		\$1,705.91
HOMELAND SECURITY							0100 001 00	RD 704.00	8403 503 60
DEPARTMENT OF	FIRE COMMISSION		\$6,901.30	\$10,452.94	1	\$4,664.27	\$162,694.86	\$2,794.29	\$187,507.66
HOMELAND SECURITY			A044.50			C45 00	£000 E4		£1 962 04
DEPARTMENT OF	SECRETARY OF DEPARTMENT OF		\$344.50			\$15.00	\$903.51		\$1,263.01
	HOMELAND SECURITY	(8534 745 00)	\$11 001 01	\$612 OF	\$434,143.26	\$566,514.39	\$1,003,568.62	\$268,243.40	\$1,762,589.53
	WEST VIRGINIA STATE POLICE	(\$521,715.00)	\$11,221.61	\$015.23	\$434, 143.20	9000,0 M, 38	ψ1,003,300.02	ψευυ,ετο.40	#1,10£,000.00
HOMELAND SECURITY DEPARTMENT OF	West Virginia Tourism Office		\$7,374.03	\$129.84		\$681.67	\$4,361.52	\$85.00	\$12,632,06
	DEPARTMENT OF EDUCATION		\$368,227.16	\$30,151.26		\$422.67	\$109,034.66		\$507,835.75
EDUCATION EDUCATION	SCHOOL BUILDING AUTHORITY		\$4,797.27	\$5,111.71		\$100.00	\$5,644.06		\$15,653.04
EDUCATION	WEST VIRGINIA SCHOOLS FOR THE		\$2,998.66	\$1,159.20		\$31,386.42	\$23,910.75		\$77.989.10
	ATTORNEY GENERAL		\$10,670.40	•		(\$1,332,02)	\$2,957.59		\$13,330.97
CCCOTES STATES	AUDITORS OFFICE		\$307,790.20			\$209.98	\$2,722.53		\$310,722.71
ELECTED OFFICIALS	DEPARTMENT OF AGRICULTURE		\$411,800.02		\$175.44	\$135,706.67	\$14,439.85		\$600,420.86
ELECTED OFFICIALS	GOVERNORS OFFICE		\$6,065.90			\$7,948.19	\$17,731.73	\$1,789.85	\$33,535.67
ELECTED OFFICIALS	SECRETARY OF STATE		\$13,850.55			\$42.19	\$1,110.04		\$15,002.78
ELECTED OFFICIALS	TREASURERS OFFICE		\$52,655.38			\$3,086.20	\$6,411.72		\$62,153.30
ENVIRONMENT	DEPARTMENT OF ENVIRONMENTAL		\$46,076.12	\$580.35	\$16,856.32	\$18,842.57	\$1,126,911.45	\$63,852.87	
ENVIRONMENT	OIL AND GAS CONSERVATION		\$1,255.52						\$1,255.52
ENVIRONMENT	SOLID WASTE MANAGEMENT BOARD			\$7,600.20		\$123.08	\$254.00		\$7,977.28
HEALTH & HUMAN	DIVISION OF HEALTH		\$100,837.71	\$3,349.03		\$14,453.84	\$282,873.17	\$7,217.94	\$408,731.69
RESOURCES									
HEALTH & HUMAN	DIVISION OF HUMAN SERVICES		\$1,103,699.10	\$750.57		\$4,179.13	\$1,301,010.04	\$10,099.81	\$2,419,738.65
RESOURCES				0005.00					toot co
HEALTH & HUMAN	HEALTH CARE AUTHORITY			\$205.60					\$205.60
RESOURCES			PE0 49	£4 400 00			\$6,563.67		\$7,746.12
HEALTH & HUMAN	HUMAN RIGHTS		\$50.13	\$1,132.32			40,003.07		#7,740.1Z
RESOURCES	OCODETARY OF USALTHAND HUMAN		\$784.38	\$1,145.45					\$1,929.83
HEALTH & HUMAN	SECRETARY OF HEALTH AND HUMAN RESOURCES		\$104.30	φr, 140.40					¥ 1,010100
RESOURCES HIGHER EDUCATION	BLUEFIELD STATE UNIVERSITY		\$148,861.12	\$256,721.20		\$7,079.90	\$83,127.33	\$283.06	\$496,072.61
POLICY COMMISSION	BEGEFIELD STATE ONIVERSIT		¥140,001.12	4200,727120		41,010.00	+++++		
HIGHER EDUCATION	CONCORD UNIVERSITY		\$452,419.24	\$75,730.47		\$2,612.79	\$370,133.33	\$5,933.37	\$906,829.20
POLICY COMMISSION			,						
HIGHER EDUCATION	FAIRMONT STATE UNIVERSITY		\$374,888.63	\$15,854.44		\$88,041.42	\$92,978.60	\$801.15	\$572,564.24
POLICY COMMISSION									
HIGHER EDUCATION	GLENVILLE STATE UNIVERSITY		\$79,247.84	\$27,866.11		\$21,798.82	\$16,728.08	\$1,656.92	\$147,297.77
POLICY COMMISSION									
	HIGHER EDUCATION POLICY		\$50,912.57	\$2,324.11		\$304.27	\$393.50	\$1,096.85	\$55,031.30
	COMMISSION - ADMINISTRATION							007.000.00	
	MARSHALL UNIVERSITY		\$2,370,379.00	\$60,077.28		\$39,312.35	\$885,629.10	\$27,099.00	\$3,382,496.73
POLICY COMMISSION			Ann 200 00	#800 C40 00		\$9,331.19	\$232,648.88	\$332.39	\$200 040 0Z
HIGHER EDUCATION	SHEPHERD UNIVERSITY		\$63,093.93	\$393,542.66		\$9,331.19	\$232,646.60	0 0002.39	\$698,949.05
POLICY COMMISSION			\$40,451.44	\$317,383.43		\$3.485.12	\$186,719.68	\$22,675,44	\$570,715.11
	WEST LIBERTY UNIVERSITY		\$40,451.44	4317,303.43		40,400.1Z	\$100,713.0C	ψεε,010.44	4070,710.11
POLICY COMMISSION	WEST VIRGINIA NETWORK FOR	1	\$8,496.63			\$45.00	\$132.00	0	\$8,673.63
	EDUCATIONAL TELECOMPUTING		₩0, ₩0.00			¥10.00	4102.00		10,010100
	WEST VIRGINIA SCHOOL OF		\$296,706.27	\$76,014.50		\$10,718.42	\$5,418.57	,	\$388,857.76
POLICY COMMISSION	OSTEOPATHIC MEDICINE		+=======	÷10 ·00					,
	WEST VIRGINIA STATE UNIVERSITY		\$18,393.92	\$1,768.79		\$24,518.44	\$146,282.24	\$2,659.51	\$193,622.90
POLICY COMMISSION									
	WEST VIRGINIA UNIVERSITY		\$6,964,221.38	\$73,227.49		\$145,420.01	\$1,249,867.90	\$62,646.52	\$8,495,383.30
POLICY COMMISSION									
JUDICIAL	SUPREME COURT		\$656,616.66	\$250,809.45		\$2,817.62	\$3,628.57	7	\$913,872.30
	HOUSE OF DELEGATES		\$1,099,797.35						\$1,099,797.35
	JOINT EXPENSES		\$28,170.16	\$183.90		\$89.34	\$1,221.6	7	\$29,665.07
LEGISLATURE			\$470,944.87						\$470,944.87

Cabinet	Department	MENT	EMPLOYEE	TRAVEL NON EMPL	IMPROV	OPERATI	VEHICLE RENTAL	VEHICLE REPAIRS	Grand Total
MISCELLANEOUS	ADJUTANT GENERAL		\$76,697.29		\$2,411.82	\$26,311.49	\$679,778.82	\$2,302.94	\$787,502.3
MISCELLANEOUS	APPRAISER LICENSING		\$913.42						\$913.4
MISCELLANEOUS	ARMORY BOARD		\$4,784.45			\$2,072.23	\$7,362.27		\$14,218.9
MISCELLANEOUS	BOARD OF ACCOUNTANCY		\$22.24						\$22.2
MISCELLANEOUS	BOARD OF ARCHITECTS		\$497.18						\$497.18
MISCELLANEOUS	BOARD OF BARBERS AND		\$4,893.37	S		\$204.96	\$19,371.70		\$24,470.03
MISCELLANEOUS	BOARD OF CHIROPRACTIC		\$5,559.90						\$5,559.90
MISCELLANEOUS	BOARD OF COUNSELING		\$127.54						\$127.54
MISCELLANEOUS	BOARD OF DENTISTRY		\$981.72	\$6,461,47					\$7,443.19
MISCELLANEOUS	BOARD OF FORESTERS		\$166.14						\$166.14
MISCELLANEOUS	BOARD OF FUNERAL SERVICE		\$6,706.12						\$6,706.12
MISCELLANEOUS	BOARD OF LICENSED PRACTICAL		\$2,073.18						\$2,073.18
MISCELLANEOUS	BOARD OF MEDICAL IMAGING AND		\$1,221,57			-			\$1,221.5
MISCELLANEOUS	BOARD OF MEDICINE		\$4,916.63	1					\$4,916.63
MISCELLANEOUS	BOARD OF MEDICINE BOARD OF OCCUPATIONAL THERAPY		\$2,777.26	1					\$2,777.20
MISCELLANEOUS	BOARD OF PHARMACY		\$37,231.29						\$37,231.29
	BOARD OF PHARMACT		\$2,577.42						\$2,577.42
MISCELLANEOUS	BOARD OF PROFESSIONAL		\$1,428.78						\$1,428.78
MISCELLANEOUS	BOARD OF PROFESSIONAL		\$1,931.83						\$1,931.83
MISCELLANEOUS			\$134.33				\$328.00		\$462.33
MISCELLANEOUS	BOARD OF REGISTERED NURSES		\$140.40				\$0L0.00		\$140.40
MISCELLANEOUS	BOARD OF SANITARIANS		\$140.40						\$278.12
MISCELLANEOUS	BOARD OF SOCIAL WORK		\$508.72						\$508.72
MISCELLANEOUS	BOARD OF SPEECH LANGUAGE		\$75.34			\$129.54			\$204.88
MISCELLANEOUS	BOARD OF TREASURY INVESTMENTS			#4 E00 00		\$129.04			\$9,698.39
MISCELLANEOUS	BOARD OF VETERINARY MEDICINE		\$5,115.50	\$4,582.89					\$249.70
MISCELLANEOUS	COURTHOUSE FACILITIES		\$249.76	AD 100 05		£040 70			\$8,897.6
MISCELLANEOUS	ECONOMIC DEVELOPMENT		\$6,051.97	\$2,498.95		\$346.73			\$1,199.33
MISCELLANEOUS	ENTERPRISE RESOURCE PLANNING	-	\$1,199.33						\$1,401.04
MISCELLANEOUS	MASSAGE THERAPY LICENSURE		\$1,401.04						\$1,401.04
MISCELLANEOUS	MUNICIPAL PENSION OVERSIGHT		\$1,606.05				0000.00		
MISCELLANEOUS	NATIONAL COAL HERITAGE AREA		\$5,948.55			40.015.00	\$696.00		\$6,644.5
MISCELLANEOUS	PUBLIC SERVICE COMMISSION		\$17,035.73			\$3,815.22	\$257,375.66		\$283,538.83
MISCELLANEOUS	REAL ESTATE COMMISSION		\$16,514.60	\$169.12			\$110.00		\$16,793.72
MISCELLANEOUS	WEST VIRGINIA BOARD OF		\$1,317.07						\$1,317.0
MISCELLANEOUS	WEST VIRGINIA CONTRACTOR		\$3,395.40	5		\$6,800.02	\$11,463.94		\$21,659.30
QUASI GOVERNMENT	WEST VIRGINIA PARKWAYS				\$15,560.00	\$752,697.74		\$1,760.32	\$770,018.00
REVENUE	ALCOHOL BEVERAGE CONTROL		\$65.20			\$3,008.41	\$117,224.27	\$2,496.00	\$122,793.8
REVENUE	DIVISON OF FINANCIAL INSTITUTIONS		\$9,523.50						\$9,523.50
REVENUE	INSURANCE COMMISSIONER		\$4,070.79	\$191.52		\$2,969.46	\$78,568.53		\$88,809.60
REVENUE	LOTTERY COMMISSION		\$7,373.41			\$3,160.80	\$113,890.20	\$1,229.32	\$125,653.73
REVENUE	MUNICIPAL BOND COMMISSION		\$251.30						\$251.30
REVENUE	RACING COMMISSION		\$11,560.69						\$11,560.69
REVENUE	SECRETARY OF REVENUE		\$3.52	//					\$3.5
REVENUE	TAXDIVISION		\$162,793.16	\$157.92	· · · · · · · · · · · · · · · · · · ·	\$36,029.04	\$10,942.22	(\$1,000.00)	\$208,922.34
TRANSPORTATION	AERONAUTICS COMMISSION			\$532.00					\$532.0
TRANSPORTATION	DIVISION OF HIGHWAYS	\$21.00	\$1,607,050.59			\$4,717,967,55	\$13,936,721.81	\$6,621,055.42	\$26,882,816.3
TRANSPORTATION	DIVISION OF MOTOR VEHICLES	1	\$8,355.43	\$1,316.12		\$988.73	\$80,972.48		\$111,834.4
TRANSPORTATION	DIVISION OF PUBLIC TRANSIT		\$532.43			\$0.00	\$282.10		\$814.5
TRANSPORTATION	STATE RAIL AUTHORITY		\$8,787.30	\$327.04		\$17.020.16	\$93,356.02		\$134,570.9
VETERAN'S	VETERANS AFFAIRS	1	\$13,960.33			\$5,507.95	\$5,261.82		\$28,093.5
VETERAN'S	VETERANS HOME	1	\$245.28			\$665.34	\$1,715.04		\$3,867.6
Grand Total	IN EIGINING FROME	(\$521 604 00)	\$18,669,360.02	\$1 697 593 13	\$475 631 66				\$60,819,659.25

Complaints

WV Code §5A-12-12 (8) requires FMD to provide a complaint process for use by the public in which FMD shall review all complaints weekly and report to the appropriate spending unit the information regarding the state vehicles in use by the spending unit, and shall describe the nature of the complaint, including, but not limited to, the mechanical problems, equipment failures, misuse, or illegal operation of state vehicles.

Since 2018, FMD has provided a mechanism for the public to report and for FMD to forward and track vehicle complaints. A list of the complaints for FY2022 and the responses received from the agencies. FMD forwarded the complaints to the agencies operating the vehicles and all but 35 complaints received a response from the agencies. Below is a chart by cabinet level of the number of complaints reported for FY2022.

CABINET	CABINET NM	AGENCY/BILL CODE	# of Complaints
AD	Administration	FMD - AD94	1
AD	Administration	IS&C - IS14	2
СН	Culture and History	ED BROADCASTING - EB01	1
со	Commerce	DEV COMM ADV / GO42	1
CO	Commerce	FORESTRY - FT01	6
со	Commerce	LABOR - DL01	2
СО	Commerce	MHST - MS11	4
CO	Commerce	NR PARKS - NR06	1
DH	Health Human Resource	DH - 2743	1
DH	Health Human Resource	DH CENT FLT - 2529	5
DH	Health Human Resource	DH CHILD FAM - 2531	2
DH	Health Human Resource	DH OHFLAC - 2825	3
DH	Health Human Resource	DH REG 1 - 2742	64
DH	Health Human Resource	DH REG 2 - 2743	6
DH	Health Human Resource	DH REG 3 - 2744	40
DH	Health Human Resource	DH SOC SRV - 2539	7
EL	Elected Office	ADJ GEN - AJ01	1
EL	Elected Office	ATTORNEY GEN - AT01	1
EL	Elected Office	GOVERNOR - GO01	4
EN	Environmental Protection	EN - EP08	2
EN	Environmental Protection	EN AB MINE - EP03	2
EN	Environmental Protection	EN MINE REC - EP02	4
EN	Environmental Protection	EN WATER RES - EP08	4
HS	Homeland Security	CO18	3
HS	Homeland Security	CR Martins - CO29	10
HS	Homeland Security	CR MT OLIVE - CO20	2
HS	Homeland Security	CR PAROL SRV - CO18	2
HS	Homeland Security	CR SALEM - CO27	1
HS	Homeland Security	CR WV PEN - CO33	1
HS	Homeland Security	EMERGE MANG - EO01	1
HS	Homeland Security	FIRE COMM - FM01	8
	Homeland Security	JS DON KUHN - JS09	1
HS	Homeland Security	JS VIC DOUG - JS04	5
HS	Homeland Security	PROTECT SERV / PS04	
HS	Homeland Security	RJ CENT OFF - JA01	2
HS		RJ CTR REG - RJ03	1
HS	Homeland Security	RJ NORTHERN - RJ06	2
HS	Homeland Security		1
HS	Homeland Security	SP GEN REV - PS08	1
MI	Miscellaneous	PSC - PC01	
RE	Revenue	LOTTERY - LOO1	
TR	Transportation	DOH - HW02	16
TR	Transportation	HW02 - DOH	
TR	Transportation	Courtesy Patrol	
UNKNOV	VN	UNKNOWN	232

Utilization Report

FMD completed the Utilization Vehicle Summary Report and submitted the findings to the Department of Administration Cabinet Secretary for FY2022. Appendix 4 contains the report and vehicle usage data.

FMD reviewed all vehicles that did not travel the required 1,100 monthly miles. Legislative Rule 148-3-9 Minimum Utilization requires FMD to make recommendations to the Cabinet Secretary of the Department of Administration each fiscal year on possible fleet reductions and/or reassignment of underutilized state vehicles.

There are five types of exemptions and FMD received 2,731 utilization exemption requests for FY2022:

PSV – public safety officers

SEV - job duties require continuous availability of specialized equipment

ERV – 24-hour call

ETV – essential travel to transportation of authorized passengers on a routine basis

ENV - free of lien, not more than 20% of fleet

FMD reviewed an additional 1,688 vehicles that did not submit an exemption request for FY2022. Below is a chart that breaks down the number of and type of exemptions requested by cabinet level, along with a column of additional vehicles that were underutilized during FY2022 but for which the agency did not submit an exemption request.

Requested Exemptions										
Cabinet	Total Fleet	ENV 20%	ERV	ETV	PSV		Total Exemption Requests	Additional Underutilized Vehicles that Didn't Submit an Exemption Request	Total # of Underutilized Vehicles for FY2022	Total Vehicles for Review or Reassignment
ADMINISTRATION	48	0	0	3	0	8	11	27	38	22
COMMUNITY COLLEGE	92	9	0	11	3	17	40	49	89	22
ARTS, CULTURE AND HISTORY	15	0	0	5	0	0	5	7	12	2
COMMERCE	792	6	59	229	69	15	378	133	511	37
DHHR	272	41	0	21	0	0	62	104	166	56
ECONOMIC DEVELOPMENT	3	0	0	2	0	0	2	1	3	1
EDUCATION	41	4	1	10	0	0	15	5	20	0
ELECTED OFFICES	246	5	0	5	0	4	14	139	153	60
DEP	360	5	37	31	10	64	147	58	205	45
HIGHER ED	724	18	7	164	42	294	525	142	667	83
HOMELAND SECURITY	1669	61	0	232	21	0	314	407	721	120
JUDICIAL	18	0	0	0	0	0	0	10	10	0
LEGISLATIVE	8	7	0	0	0	0	7		7	
MISC	102	0	0	29	0	0	29		51	
QUASIS	172	1	0	23	1	0	25	76	101	
REVENUE	110	5	0	5	0	5	15	48	63	24
SENIOR SERVICES	4	2	0	0	0	0	2		4	1
TRANSPORTATION	2211	8	0	1125	0	7	1140	416	1556	
VETERANS	56	0	0	0	0	0	0		42	
Grand Total	6943	172	104	1895	146	414	2731	1688	4419	852

FMD went through a process of grouping and removing certain vehicles based on the model year, type of vehicle, lack of data, and utilization data for the last six months. For FY2022 FMD identified 852 vehicles for possible reassignment and/or retirement. Below is a chart of those efforts:

Vehicles For Review				
Exemptions Received	2,731			
Additional underutilized Vehicles - no Exemption Submitted				
Total Exemptions	4,419			
Less:				
State Police & PSV Utilization Exemptions	479			
License Plate New and SP	5			
2021 and 2022 Model Year Vehicles	159			
Vehicles that avereage over 900/Mth	1,019			
Vehicles with 90,000 Miles & Over	1,038			
Purpose: Campus, Educational, Special Equipment	867			
Total Vehicles for Review and or Reassignment	852			
Data Action Items				
Missing Purpose	33			
Unusaul Purpose category	281			
Last Odometer date before 1/2022	207			
Total Number of Data Action Items	521			

This exercise is done at a high level without knowing the agencies missions and how these vehicles assist with those missions. FMD will advise the Agency Fleet Coordinators and review the findings. FMD worked with Holman to add a field to their database to capture 10 categories to better define and more efficiently target efforts to maximize vehicle utilization. The categories are Campus, Special Equipment, Educational, Seasonal, Vacancy, Surplus, Pool, Spare, Assigned and Mail. Better defining how the vehicles are being used will focus efforts to maximize fleet efficiencies.

The Vehicle Management Contract with Holman utilizes Geotab for telematics services. Telematics is the tool to better define who, when, and where state vehicles are being used. Currently, there 9 agencies utilizing telematics covering 209 vehicles.

FMD has implemented an online reservation system with a kiosk and lock box for vehicle keys creating the Capitol Complex Motor Pool that facilitates underutilized vehicles to be shared across cabinet levels and agencies. West Liberty University added the online reservation system in October 2022 and FMD anticipates other agencies with a campus setting and pool vehicles will begin utilizing the program.

With telematics and the online reservation system, the state has the tools in place to efficiently manage and maximize the utilization of the state's vehicles.

Below is a chart from Holman listing the numbers of vehicles and the average number of miles traveled by month in 1,500-mile intervals.



FMD Operations Cost

The Finance Division can provide FMD's finances upon request.

Recommendations

FMD would like to see funding made available to facilitate the administration fees and other cost of programs to track and report on the state's fleet operations cost and utilization. FMD finds that the monthly fees and cost are the biggest roadblocks to the agencies participation with current programs.

FMD has contracted the addition of telematics and an online reservation system with a kiosk and vehicle key lock box. Telematics is the tool and service that can answer who, what, when, where, and why a state vehicle is being utilized. Telematics is the final piece of the puzzle that completes the services required to efficiently manage state vehicles. The online reservation system with the kiosk and vehicle key lock box is the tool and service to facilitate the sharing of state vehicles across agencies. The service will reduce the number of state pool vehicles. Both services are currently being offered and agencies may elect to participate.