



# DOA-FM-059 Summary Form

AFC's Name:

\_\_\_\_\_

Agency's Name:

\_\_\_\_\_

Date:

\_\_\_\_\_

Kenny Yoakum, Director  
Fleet Management Division  
2310 Kanawha Blvd. East

Director Yoakum:

The \_\_\_\_\_ agency is requesting approval to acquire #\_\_\_\_\_ state vehicles. This letter serves as a summary of the attached DOA-FM-059 Vehicle Request Forms for the purpose of a single approval document for the agency, Fleet Management Division, and the Governor's Office.

\_\_\_\_\_  
Cabinet Secretary or Equal

\_\_\_\_\_  
Date

\_\_\_\_\_  
Fleet Management Division

\_\_\_\_\_  
Date

\_\_\_\_\_  
Governor's Office

\_\_\_\_\_  
Date