

**Q: What should I do if I'm involved in an accident?**

**A:** First, check with your management regarding agency protocol. Normal suggestions are to contact the local law enforcement agency where the collision occurred; call Holman(1-800-CARCARE) for towing, if needed; contact the Agency Fleet Coordinator for your spending unit. A BRIM Insurance loss notice form and Incident Report should also be completed. • For further clarification, refer to the Accident Reporting Procedures found on FMD's AFC Resources tab.